



Shaw & Crompton Parish Council

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To: All members of Shaw & Crompton Parish Council

NOTICE OF MEETING

There is an **Ordinary Meeting of the Parish Council**
to be held remotely via the Zoom platform
on

Tuesday 29 September 2020

commencing at 7:30pm
when the business set out in the following agenda will be transacted

Members of the public are welcome to attend

Date: 24 September 2020

Tony Hilton
Clerk to the Council

Please ensure that your mobile phone is switched to silent
or is switched off completely during the meeting

AGENDA

- 1 To receive **apologies** for absence from the meeting.
- 2 To receive **declarations of interest** in any contract or matter to be discussed
- 3 To approve as a correct record the **Minutes** of the Ordinary Meeting of the Parish Council held on 28 July 2020 (attached).
- 4 **Public Participation**
To invite and listen to matters raised by members of the public.
- 5 **Councillor training**
To review the dates of the '**Chairing skills for Councillors**' online training session (see attached) and agree further action.
- 6 **Payments schedule**
To note the attached payments made for the months of August and September 2020.
- 7 To consider and adopt **Minutes of Committees** (attached)
 - a) Environment Committee : 1 September 2020
 - b) Events, Promotions & Grants Committee : 8 September 2020
 - c) Planning Committee : 28 July 2020
 - d) Resources Committee : (None – NB. The most recent meeting on the 15 September was adjourned and scheduled to reconvene on the 29 September,

therefore no minutes available in time for this meeting but will be presented at the next Council meeting on the 27 October).

- 8 **To receive reports from**
 - a) Borough Councillors
 - b) Parish Council representatives on outside bodies
 - c) The Clerk
- 9 **Greater Manchester Police – update report**

To note the July newsletter (separate attachment)
- 10 **Dates of Future Meetings**

Tuesday at 7:30pm 27 October, 24 November, 29 December 2020:
26 January, 23 February, 30 March, 25 May 2021.

SHAW & CROMPTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council
held remotely via the Zoom platform on Tuesday 28 July 2020
The meeting started at 7:30pm.

PRESENT Councillors Beeston, Berry, Bland, Flores, Hamblett,
Marbrow (from item 5), Moore and Sykes.

Chair of the Council, Councillor Berry in the chair.

20/26 Apologies for absence

Councillors Baker, Gloster and Rowlinson.

20/27 Declarations of interest

Councillor Sykes declared a personal, non-prejudicial interest in matters relating to Groundwork.

20/28 Minutes

It was **resolved** to approve the minutes of the Annual Meeting of the Parish Council on the 30 June 2020.

20/29 Public Participation

As there were no members of the public present, the meeting proceeded to the next item without the need for an adjournment.

20/30 Annual Return for the Year ended 31 March 2019

Having considered the reports presented to Committee regarding the approval of the year end accounts, it was agreed to approve
5 a) The Annual Governance Statement and
5 b) The Statement of Accounts for the Annual Return with an amendment which reflects the correct treatment of the previous year's VAT receipts.

20/31 Busines Plan 2019 - 23

Council approved the adoption of the draft business plan, which had been circulated with the meeting papers with the following amendments:-

Thematic Priority: **Caring for the Environment and Protecting our Community**

Action 1 (last line) to read : Single use plastic *in* fast food outlets

Action 7 : to read that the Lead Body is the Environment Committee.

Thematic Priority: **Value for Money**

Action 2 to read : Seek to diversify income

Thematic Priority: **Health and Wellbeing**

Action 3: To promote 'Social Prescribing' – to read that the Lead Body is the Events, Promotions & Grants Committee.

20/32 Grants and Donations Policy

Council approved a proposed policy change which increased the grant award maximum from £250 to £500 in the current financial year.

20/33 Councillor training

Having considered a training proposal programme from Link Support Services (UK) Ltd, it was agreed that

a) a 'Chairing Skill for Councillors' training session is arranged/delivered by Link Support Services (at the price quoted) which is open to all Councillors but that as a minimum **all** current Chairs and Vice Chairs to attend (this equates to 9) to ensure value for money (return on the investment) and

b) that all committees consider other topics for training that they feel would be of benefit and make recommendations back to Council.

20/34 Payments schedule

Council noted the July payments whereby it was agreed that future payment schedules also include the VAT element (namely a column each for net value, VAT value and a gross value).

20/35 Minutes of Committees

Council agreed to note the minutes of the following Committee meetings:-

a) Environment Committee : 7 July 2020

b) Events, Promotions & Grants Committee : (i) 9 June and (ii) 14 July 2020

c) Planning Committee : 30 June 2020

d) Resources Committee : 7 and 16 July 2020

20/36 Model Member Code of Conduct consultation - LGA consultation

Having reviewed the draft new document, Council resolved to support the draft and notify the LGA of this decision.

20/37 Dates of Future Meetings

Tuesday 7:30pm 29 September, 27 October, 24 November,
29 December 2020;
26 January, 23 February, 30 March, 25 May 2021.

The Chair thanked everybody for their attendance and closed the meeting at 8:25pm.

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Councillor training

‘Chairing skills for Councillors’

1. Background

1.1 At its meeting on the 28 July, Council agreed to proceed with arranging an online training session ‘Chairing skills for Councillors’ on the basis that a minimum of 8 should attend to make the session financially viable but that all current Chairs and Vice-Chairs should attend in the first instance – this would equate to 9 in total.

1.2 The following dates proposed by the training provider have met with insufficient responses for the 90 minute training session to go ahead:-

Initial set of dates :

September 4th : 10 responses in total – 3 able to attend;

September 5th : 10 responses in total – 4 able to attend;

September 7th : 10 responses in total – 4 able to attend;

September 7th : 10 responses in total – 7 able to attend;

Second set of dates :

September 28th : 3 responses in total – 2 able to attend;

September 29th : 3 responses in total – 2 able to attend;

September 30th : 3 responses in total – 2 able to attend;

October 1st : 3 responses in total – 3 able to attend;

2. New dates

2.1 The following new dates are convenient for the trainer

October 7th at 6:00pm

October 12th at 6:00pm

3. Recommendation

3.1 It is recommended that Council considers its position in relation to this training session and agrees further action.

Tony Hilton
Clerk to the Council

23 September 2020

PAYMENTS SCHEDULE FOR AUGUST and SEPTEMBER 2020
(see separate attachment)

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Environment Committee

Minutes of a remote meeting held on
Tuesday 1 September 2020
via the Zoom platform.

Present: Councillors Berry, Flores, Marbrow and Sykes.
Councillor Marbrow in the Chair.

Also in attendance – the Clerk and Councillor Hamblett.

The meeting started at 7:05pm

- 1 Apologies for absence:** Councillors Beeston, Gloster, Moore and Rowlinson; Mr Martin Riley.
- 2 Declarations of Interest:** Councillor Sykes declared a personal non-prejudicial interest in matters relating to Groundwork.
- 3 Minutes of the previous meeting**
The amended minutes of the meeting held on the 7 July 2020 were confirmed as a correct record.
- 4 Public Participation**
As no members of the public were present, the meeting continued to the next item without the need for an adjournment.
- 5 Developing Health and Wellbeing in Shaw and Crompton: To Explore the Role of the Environment and the Parish Council**
Committee considered Councillor Hamblett's report on this item which had been circulated with the meeting papers along with his verbal presentation at the meeting and agreed that practical ideas should be considered at the next meeting to explore opportunities to develop communal or social outdoor spaces as we transition out of the COVID 19 restrictions.
- 6 Sustainability Standards implementation**
Committee noted Councillor Flores' report on his findings in relation to the identification of a supplier of biodegradable items (trays/forks) for fast food outlets and agreed to await a progress report at the next meeting from Councillor Gloster in relation to progress with proposed engagement with local businesses regarding future use of biodegradable consumables.
- 7 Floral display service**
Councillor Sykes recommended that the floral display (barrier baskets) service be expanded to supplement the existing baskets at the junction of Crompton Way/Rochdale Road to East Crompton to be funded through an anticipated current underspend of £2,300 and increased by another £2,200 vired from underspends (both amounts in the current financial year) across the Council

to be approved by the Resources Committee at its next meeting on the 15th September.

Committee **approved** Councillor Sykes' recommendation.

8 Financial report for the period 1 April – 31 July 2020

Committee noted and approved the financial report which had been circulated with the meeting papers. It was agreed that the Clerk requests a quotation from Groundwork for the planting of a tree and reports back to the next meeting (see minute 10i).

9 Footpaths and footpath maintenance and the Crompton Circuit

9 (i) Report – Martin Riley

Committee noted the report from Martin Riley which had been circulated with the meeting papers.

Whilst the report made reference to issues/problems on a number of footpaths, there were no proposed solutions with cost implications. Therefore, it was agreed that the Clerk liaises with Martin Riley and produces future reports which break down the various issues for Committee to consider further actions as appropriate;

9 (ii) Footpath 153 (Strinesdale)

Having considered the Clerk's report which shared correspondence with OMBC regarding a request to unblock Footpath 153 (Strinesdale), it was agreed to carry this item forward to the next meeting;

9 (iii) The compilation of a list of footpaths with issues

At the previous meeting it was agreed to consider the range of problems associated with local footpaths with the view that they can be reported to OMBC. Committee agreed to defer this item to the next meeting.

9 (iv) Crompton Circuit leaflet update

Committee agreed (i) to allocate a budget in the first instance of up to £1,000 to create a fresh leaflet to replace the current one which is out of date and (ii) that Councillor Sykes and the Clerk progress the matter.

10 Groundwork report – Adam Holt

Having considered and noted the report which had been circulated with the meeting papers, Committee **agreed**

- (i) that Groundwork provide a costing and location for the planting of a tree to replace the fallen tree at Millennium Gardens at the next meeting;
- (ii) to approve a £170 allocation for Groundwork to cut back the footpath route at Charlbury Way/Swinford Grove as per the report.

11 Crompton Moor

11 (i) Friends of Crompton Moor report

Committee wished to thank Marian Herod for the report and noted the report submitted by the Friends of Crompton Moor;

11 (ii) Land management

This was deferred to the next meeting.

12 Brushes Clough reservoir

Having reviewed previous issues at Brushes Clough reservoir, Committee agreed to (i) take no further action and (ii) remove this item from the agenda.

13 VE Day commemorative bench update

The Clerk reported that the bench was due to be delivered to OMBC Alexandra Park depot this week following which the bench would be installed in the Memorial Gardens in Shaw by OMBC soon afterwards.

14 VJ Day commemorative bench

Committee agreed to a proposal by Councillor Sykes to purchase a VJ Day bench similar to the VE Day bench in both design and cost earmarking a budget of £1,500.

15 Waymarkers

Having received a verbal report from the Clerk regarding the situation with waymarkers/signs, Committee agreed to defer this item to the next meeting.

16 Moss Hey flooding update

As Councillor Gloster was absent, it was agreed to carry this item forward to the next meeting.

17 Dates of future Meetings

Tuesday 7:00pm: 6 October, 3 November, 1 December 2020;

12 January, 2 February, 2 March, 4 May 2021.

The Chair thanked everybody for their attendance and contributions and closed the meeting at 8:20pm.

Events, Promotions & Grants Committee

Minutes of the remote meeting held on the 8 September 2020 via the Zoom platform

Present: Councillors Beeston, Berry and Hamblett.
Councillor Beeston in the Chair.
Also in attendance : The Clerk

The meeting started at 7:05pm

1. **Apologies for absence:** Councillors Baker, Bland and Rowlinson.
2. **Declarations of Interest:** None received.
3. **Minutes :** The minutes of the meeting held on the 14 July 2020 were approved as a correct record.
4. **Public Participation:** As there were no members of the public present, the meeting proceeded to the next item without the need for an adjournment.
5. **Grants and Donations**
 - (a) Committee noted that there were no grant applications for consideration;
 - (b) Committee agreed to publicise/promote the revised grants policy and application form on the website.
6. **Financial report for the period 1 April – 31 August 2020**

The financial report for the period which had been circulated with the meeting papers was approved.
7. **Events in 2020/21 and 2021/22**

Committee agreed to

 - (a) cancel all Parish Council events for the remainder of the year and to remove the item from the agenda until January 2021 but
 - (b) still retain the Council Chairman's events item on the agenda.
8. **Website**

The Clerk reported that there has been some technical issues with the website which prevented document uploads and the ability to post news but would keep Committee apprised of the situation. Committee agreed to discuss website content at the next meeting.
9. **Town Crier**

Committee agreed that as Committee Chair, Councillor Beeston would contact the Town Crier with regards to receiving update reports on his activities.

10. Dates of Future Meetings

Tuesday at 7:00pm on 10 November 2020; 19 January, 9 March 2021.

The Chair thanked everyone for their attendance and closed the meeting at 8:15pm

Item 7 (c)

Minutes of the Planning Committee
held remotely via the Zoom platform on 28 July 2020

The meeting started at 7:05pm

PRESENT: Councillors Beeston, Berry, Bland, Flores, Moore and the Clerk.
Councillor Flores in the Chair.

20/29 Apologies for absence Councillors Baker and Rowlinson.

20/30 Declarations of interest None received

20/31 Minutes of the previous meeting

It was **RESOLVED** to approve the minutes of the Planning Committee meeting held on the 30 June 2020, copies of which had been circulated to all Committee members.

20/32 Public Participation

As there was no representation from members of the public present, the meeting continued to the next item without need for an adjournment.

20/33 Planning applications

Consideration was given to the following applications for planning permission, which had been received from Oldham MBC. It was **RESOLVED** that the Council's recommendation be:-

<u>Ref No</u>	<u>Application, Location and Proposal</u>
PA/345049/20	E-ACT; ROYTON AND CROMPTON SCHOOL, Blackshaw Lane, Royton, OL2 6NT; Removal of the existing damp, rotting timber facade and replacement with grey metal cladding.

Recommendation – Approval

HH/345122/20	Mr Beddoes; 91 Manor Road, Shaw, OL2 7JG; Proposed single storey side and rear extension
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Recommendation – Approval

PA/345004/20	Papoulas Lower Doghill Farm, Grains Road, Shaw, OL1 4SS; Erection of stable block
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Recommendation – Approval on condition that trees are planted to compensate for loss of green area.

PA/345034/20 The School Governors of
East Crompton St James C Of E Junior School, Salts
Street, Shaw, Oldham, OL2 7TD;
Single storey infill extension to create additional pupil
toilet facilities

Recommendation – Approval

HH/345061/20 Mr Patton
19 Millbrook Close, Shaw, OL2 8QA
Proposed conversion of detached garage to living
accommodation with a proposed single storey rear
extension

Recommendation – Approval

PA/345110/20 Mr Hussain
29A High Street, Shaw, OL2 8RF
Change of use to the first floor to a two bedroom
apartment.

Recommendation – Approval

**The meeting was adjourned at 7:30pm to allow the
meeting of full Council to take place.**

**The Planning Committee meeting resumed at
8:25pm**

20/34 Planning training for Councillors

After consideration of a draft training programme proposed by the Interim
Head of Planning at OMBC (Mr Simon Rowberry) it was **agreed** that we
proceed with -

a) a one-off training workshop, preferably on a Saturday morning (3 hours
maximum), which delivers all the items proposed by Simon Rowberry
supplemented by

(i) an introductory item explaining the role and responsibility of a Parish
Council Planning Committee,

(ii) a 'Question and Answer' session

(iii) case studies, in particular an application comprising a large and complex
housing development proposal which is likely to require an understanding of
not only material considerations but also other key policy implications;

(iv) explanations as to why there are delays in OMBC determining
applications as often their status reports describe applications as either
'Awaiting Decision' or 'Unknown' often sometime after the application has
been considered by the Parish Council

and

b) future consideration of making planning training for Committee members a

pre-requisite prior to serving on the Planning Committee once this first training session has been delivered to allow for evaluation and future development.

20/35 Clerk's report

The summary of OMBC decisions was noted by Committee and it was agreed that explanations as to the delay in OMBC determining applications be featured in the future planning training workshop.

20/36 Dates of Future Meetings

Tuesday 7:00pm - 25 August*, 29 September, 27 October,
24 November, 29 December 2020; 26 January,
23 February, 30 March, 27 April, 25 May 2021.

* It was agreed that a previously established and minuted procedure would replace the need to meet on this date, whereby any application requiring a recommendation would be considered by the Clerk, Chair and Vice-Chair of the Committee who would make recommendations to OMBC on behalf of the Committee.

The Chair thanked everybody for their attendance and closed the meeting at 8:55pm.

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**Greater Manchester Police – update report
(see separate attachment)**

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