



Shaw & Crompton Parish Council

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To: All members of Shaw & Crompton Parish Council

NOTICE OF MEETING

There will be an
Ordinary Meeting of the Parish Council
to be held remotely via the Zoom platform
on

Tuesday 8 December 2020

commencing at 7:30pm
when the business set out in the following agenda will be transacted

Members of the public are welcome to attend

Date: 30 November 2020

Tony Hilton
Clerk to the Council

Please ensure that your mobile phone is switched to silent
or is switched off completely during the meeting

AGENDA

- 1** To receive **apologies** for absence from the meeting
- 2** To receive **declarations of interest** in any contract or matter to be discussed.
- 3** To approve as a correct record the **Minutes** of the Ordinary Meeting of the Parish Council held on 27 October 2020 (attached).
- 4 Public Participation**
To invite and listen to matters raised by members of the public.
- 5 Keyworker recognition – commemorative proposal**
To consider purchasing a memorial bench and the planting of trees in recognition of the efforts made by keyworkers throughout the COVID-19 pandemic (see attached report – Councillors Marbrow and Moore).
- 6 Payments schedule**
To note the attached payments made for the month of November 2020
- 7 To note and adopt Minutes of Committees** (attached)
 - a) Environment Committee : 3 November 2020
 - b) Planning Committee : 27 October 2020
 - c) Events, Promotions & Grants Committee : 10 November 2020
 - d) Resources Committee : 17 November 2020

- 8 To receive reports from**
a) Borough Councillors
b) Parish Council representatives on outside bodies
c) The Clerk
- 9 Parish Council renewable energy (solar panels)**
To consider a proposal to install solar panels to the parish council building
(see separate attachments).
- 10 Proposed Energy Recycling Facility (ERF) for Royton**
To consider a response to the attached request from a resident.
- 11 Dates of Future Meetings**
Tuesday at 7:30pm 29 December 2020: 26 January, 23 February, 30 March,
25 May 2021.

SHAW & CROMPTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council

held remotely via the Zoom platform on Tuesday 27 October 2020

The meeting started at 7:50pm.

PRESENT Councillors Beeston, Berry, Gloster, Hamblett, Marbrow, Moore, Rowlinson and Sykes.

Vice-Chair of the Council, Councillor Hamblett in the chair.

[Due to technical issues

- the Chair of the Council, Councillor Berry missed the start of the meeting but attended from item 6 onwards. Councillor Berry requested that Councillor Hamblett continue to chair the whole of the meeting;
- Councillor Baker attended briefly at the start of the meeting before contact was lost and he was unable to take any further part in the meeting].

20/48 Apologies for absence

Councillors Bland and Flores.

20/49 Declarations of interest

Councillor Sykes declared a personal, non-prejudicial interest in matters relating to Groundwork

20/50 Minutes

It was **resolved** to approve the minutes of the Annual Meeting of the Parish Council on the 29 September 2020.

20/51 Cybercrime - email 'phishing' and scamming awareness

Council agreed to adopt the advice contained in the briefing note from OMBC IT Services, which had been circulated with the meeting papers.

20/52 Payments schedule

Council noted the October payments which had been circulated with the meeting papers.

20/53 Minutes of Committees

Council agreed to note the minutes of the following Committee meetings:-

- a) Environment Committee : 6 October 2020
- b) Planning Committee : 29 September 2020
- c) Resources Committee : 15 and 29 September 2020

20/54 Council noted the following reports

a) Borough Councillors

(i) *Councillor Sykes*

- drew Members' attention to an email he had circulated regarding an update in relation to item 9 on the agenda – (local arrangements for) Remembrance Sunday;

(ii) *Councillor Gloster*

- appraised Members of a recent Ofsted report on Children's Services which

indicated that although some improvements were still needed, the inspection appeared to go well overall;

– re cases of COVID in schools

positive aspects

- attendances in terms of social worker visits are generally satisfactory;
- the sharing of best practice has minimised numbers required to self isolate;
- processes in relation to physical education are seamless and
- the positive feedback received re the local authority's support systems and practices that are in place

concerns

- that there is a disproportionate impact of COVID on Oldham's children's education provision and school's resources;
- an increasing number of positive cases and bubbles isolating in schools;
- difficulties in replacing staff that are absent due to self-isolating
- an especially big impact on catering and cleaning staff who are absent due to contracting the coronavirus, which has resulted in teams of these staff having to self-isolate;
- attendance levels have dropped to just above 70% but there are presently 9 schools with whole-year groups not attending as they are self-isolating equating to 5,000 children at this time.

(b) Parish Council representatives on outside bodies

- (i) Councillor Hamblett : Peace Champion – informed Council that the United Nations has exceeded 50 ratifications needed in support of the treaty banning nuclear weapons;

(c) Clerk's report – nothing to report.

20/55 Remembrance Sunday

As there will now be no local arrangements for commemorating Remembrance Sunday due to COVID-19, Council agreed that the Chair and Vice-Chair lay a wreath at the War Memorial and that this be visually recorded by the Clerk as soon as possible and that a recording/photographs of the event be posted on the Parish Council website prior to Remembrance Sunday.

In addition, it was agreed that the Clerk email OMBC Chief Executive/Deputy Chief Executive to raise the matter that the Parish Council hadn't been invited to a closed Remembrance Sunday service at Oldham Parish Church on the 8th November whilst requesting that an invitation to attend is extended to the Parish Council.

20/56 Dates of Future Meetings

Tuesday 7:30pm 24 November, 29 December 2020;
26 January, 23 February, 30 March, 25 May 2021.

The Chair thanked everybody for their attendance and closed the meeting at 8:30pm.

Public Participation

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Keyworker recognition – commemorative proposal

- Councillors Marbrow and Moore to introduce the following item as per the motion below

Shaw and Crompton Liberal Democrat Group

22nd October 2020

Notice of Motion for November Parish Council

The Liberal Democrat Group of the Shaw and Crompton Parish Council wishes to direct the Shaw and Crompton Parish Council to record its gratitude for keyworkers who have worked tirelessly and at great personal risk to treat and care for all parish council residents who have been affected by the COVID19 pandemic. We propose that the Parish Council also take this opportunity to express its condolences to all residents in our area who have been directly affected by the virus or have had to deal with the death of a loved one as a result of the virus. We are very sorry for your loss.

Shaw and Crompton Parish Council Liberal Democrat Group is of the view that it would be highly appropriate at this time to dedicate a memorial in a place for reflection to help both key workers who may be dealing with the effects of work related stress resulting from the pandemic and for anyone affected by those who have suffered or who were lost in the first wave of the pandemic.

Shaw and Crompton Parish Council Liberal Democrat Group therefore proposes that:

- 1) Council funds be set aside to enable the purchase of a specially commissioned bench for placement in the memorial garden in Shaw Town Centre, in the style of the recently commissioned benches to commemorate the VE and VJ memorials in 2020;
- 2) Council funds be set aside to enable the trees that will be planted in the Shaw and Crompton area during this and the next municipal year, as a result of the current work of the Environment Committee and the Clerk, to be dedicated to the memory of those lost to the pandemic who lived in Shaw and Crompton;
- 3) The memorial bench be dedicated by a nurse who lives locally, and that the local healthcare and social care teams from institutions in Shaw and Crompton be especially invited to participate in the dedication ceremony;

- 4) The Clerk to the Shaw and Crompton Parish Council take instruction to write to the Chief Nurse in England, Ruth May, to inform her of our plans, and invite her to send a representative to the dedication ceremony for the memorials.

Proposed: Cllr Richard Marbrow

Seconded: Cllr Susan Moore

Ends

Monthly Financial Statement							
Accounts for payment - November 2020							
	Annual	Payment this period			Actual		Payment
Committee/Cost Centre	Budget	Net	VAT	Gross	to date	Balance	Method
Resources Committee	<i>Col 1</i>	<i>Col 2</i>	<i>Col 3</i>	<i>Col 4</i>	<i>Col 6</i>	<i>Col 7</i>	<i>Col 8</i>
Salaries	£	£	£	£	£	£	
A. Hilton (November 2020 salary)		N/A	N/A	1,644.05	13,100.00		BACS
HMRC (October NI contributions)		N/A	N/A	169.97	1,274.30		BACS
NEST (November pension contributions)		N/A	N/A	95.27	762.16		CARD
		0.00	0.00	1,909.29	15,136.46		
<i>sub-total</i>	27,300.00					12,163.54	
Premises - Utilities							
SSE Gas (Q3)	750.00	122.47	6.12	128.59	68.47	681.53	DD
Waterplus	405.00	N/A	N/A	117.40	312.40	92.60	DD
<i>sub-total</i>	1,155.00	122.47	6.12	245.99	380.87	774.13	
Premises - R&M, maintenance, cleaning							
Cleaning	3,600.00	1,090.88	218.19	1,309.07	2,021.57	1,578.43	DD
Premises - Professional Services							
External Audit	450.00	400.00	80.00	480.00	400.00	50.00	BACS
Loan Repayment (PWL B)	9,350.00	N/A	N/A	4,675.52	9,351.04	-1.04	DD
Cost Centre total	41,855.00	1,613.35	304.31	8,619.87	27,289.94	14,565.06	
Committee/Cost Centre							
Central Administration							
Administration and Licences							
MS (Office 365 Business monthly licence fee)		9.40	1.88	11.28	75.20		CARD
Zoom (Pro Package monthly licence fee)		11.99	2.40	14.39	95.92		CARD
RBS (accounting software licence fee)		124.00	24.80	148.80	124.00		BACS
<i>Licences/IT support sub-total</i>	160.00	145.39	29.08	174.47	295.12	-135.12	
British Telecom (monthly broadband/telephone)		46.08	9.22	55.30	397.99		DD
Vodafone - (mobile phone monthly airtime cost)		12.50	2.50	15.00	193.33		DD
<i>Telephones sub-total</i>	820.00	58.58	11.72	70.30	478.32	341.68	
Cost Centre total	980.00	203.97	40.80	244.77	773.44	206.56	
Committee/Cost Centre							
Events, Promotions & Grants Committee							
Grant awards:-	5,000.00						
Crompton Bowling Club		N/A	N/A	500.00			BACS
Crompton Cricket Club		N/A	N/A	400.00			BACS
Royal British Legion (Shaw Branch)		N/A	N/A	500.00			BACS
				1,400.00	1,400.00	3,600.00	
Cost Centre total	5,000.00			1,400.00	1,400.00	3,600.00	
TOTAL for November 2020	47,835.00	1,817.32	345.11	10,264.64	29,463.38		
Notes							
DD = Direct Debit payment							
BACS = Bankers' Automated Clearing Services = online							
CARD = Debit card payment							
EMR = Earmarked Reserves							
GR = General Reserves							

SHAW & CROMPTON PARISH COUNCIL

Environment Committee

Minutes of a remote meeting held on
Tuesday 3 November 2020
via the Zoom platform.

Present: Councillors Beeston, Berry, Flores, Gloster, Marbrow, Moore and Sykes.
Councillor Moore in the Chair.

Also in attendance – the Clerk and Mr Peter Jones (member of the public)

The meeting started at 7:02pm

- 1 Apologies for absence:** Councillor Flores; Mr Martin Riley and Mr Adam Holt (Groundwork).
- 2 Declarations of Interest:** Councillor Sykes declared a personal non-prejudicial interest in matters relating to Groundwork.
- 3 Minutes of the previous meeting**
The amended minutes of the meeting held on the 6 October 2020 were confirmed as a correct record.
- 4 Public Participation**
As the member of the public present did not wish to raise any matters, the meeting continued to the next item without the need for an adjournment.
- 5 Clerk's report - Developing Health and Wellbeing in Shaw and Crompton: To explore the role of the Environment and the Parish Council.**
The Clerk presented a report in which he had referenced (and provided hyperlinks to)
 - a number of existing cycle trails which pass through parts of Shaw and Crompton;
 - the nearest cycle trail in Oldham which forms part of the National Cycle Network (Sustrans);
 - health walks (Crompton Moor/Dunwood Park)
 - community growing hubs;
 - partnership working and
 - parish council powers.

Having considered the report, Committee agreed that the report be forwarded to Councillor Hamblett for comment with the view to jointly developing proposals further.

6 Sustainability Standards implementation

Committee considered the following updates:-

a) Green Office and Sustainability toolkit

– Lead Member : Councillor Gloster : the item was deferred to the next meeting;

b) Single use plastic / Plastic free fast food outlets / Waste Terra Cycle

– Lead Member : Councillor Gloster : the item was deferred to the next meeting;

c) 'Refill your bottle' scheme for shops and others in the town centre

– Lead Member : Councillor Gloster : the item was deferred to the next meeting;

d) Local business use of biodegradable consumables

– deferred to the next meeting whilst (i) Councillor Moore produces an advisory note and (ii) Councillor Gloster provides an update on what type of disposed/used PPE that Waste Terra Cycle can accept

e) Food and Climate Change

– Lead Member : Councillor Moore : the item was deferred to the next meeting

7 Report updates

(a) Parish Council solar panels

– Lead Member : Councillor Gloster : the item was deferred to the next meeting;

(b) Floral display service

– Lead Member : Councillor Sykes : reported that on behalf of the Committee he had commissioned up to 16 additional planters (some of which are previously used and as such will be cheaper) and is awaiting confirmation of the locations for the new planters as well as when the winter planting will be carried out. Councillor Sykes also informed Committee that, in his capacity as Borough ward councillor, he has also secured funding to commission an additional 12 planters which will provide a more substantial display this winter and in the future. It was agreed that further progress on this item to be addressed through future financial reports rather than as a stand-alone agenda item;

(c) VE Day commemorative bench – The Clerk

The Clerk reported that the bench contractor (Fabrications Northeast) was currently testing new bolts (for their anti-rust properties) with the view to sending the Parish Council replacements for those bolts that had begun to rust;

(d) VJ Day commemorative bench – The Clerk

The Clerk explained that the manufacture/delivery of the bench will be confirmed once the contractor has resolved the issue of the rusty bolts.

8 Local Foodbank organisation

Following the discussion regarding COVID-19 at the meeting of the Parish Council on 29th September 2020 (Minute 20/45), it was decided to delegate to Environment Committee to investigate if the local food bank should or might wish to become a member of the Outside Bodies the Parish Council has representation on. Following discussion it was resolved that Councillor Moore make contact with the Shaw Food Bank initially and try to ascertain the governance arrangements under which the food bank are operating and how the work of the Parish Council links, or might do so in the

future, to the work of the food bank in Shaw, used by residents of the Parish Council. Councillor Moore to report back to a future meeting.

9 Financial report for the period 1 April – 31 October 2020

Committee noted the report which had been circulated with the meeting papers and it was agreed that an item relating to the 2021/22 budget together with the business plan be included on the 1 December agenda.

10 Footpaths and footpath maintenance and the Crompton Circuit - Martin Riley

10 (i) In the absence of Martin Riley, the Clerk talked through Martin's report referencing a number of issues on 5 footpaths. Having reviewed the report Committee agreed the following:-

- To ask that Martin includes in future reports, options for sensible diversions should he identify any whilst undertaking routine footpath inspections;
- To record in these minutes its gratitude to both Martin Riley and Harry Clarke for all their recent joint efforts in inspecting and maintaining footpaths and
- To write to Harry Clarke to thank him personally for giving of his time to assist Martin with footpath inspections and maintenance

Note Harry Clarke had recently enquired with Councillor Sykes about the possibility of carrying out works in a voluntary capacity on public footpaths and was referred by Councillor Sykes to Martin Riley.

10 (ii) Committee considered the Clerk's report which detailed recent exchanges with Jean Greer as to how OMBC/Unity Partnership prioritise service requests to repair Public Rights of Way (PROWs)/footpaths following which it was agreed that the Clerk continue to liaise with Councillor Gloster in order that she brings the range of issues relating to footpaths to the attention of the appropriate OMBC Service Director for response.

11 Dates of future Meetings

Tuesday 7:00pm: 1 December 2020; 12 January, 2 February, 2 March, 4 May 2021.

The Chair thanked everybody for their attendance and contributions and closed the meeting at 8:05pm.

SHAW & CROMPTON PARISH COUNCIL

Minutes of the Planning Committee
held remotely via the Zoom platform on 27 October 2020

The meeting started at 7:15pm

PRESENT: Councillors Beeston, Berry, Marbrow, Moore, Rowlinson and the Clerk.
Councillor Rowlinson in the Chair.

20/45 Apologies for absence Councillors Bland and Flores.

20/46 Declarations of interest None received

20/47 Minutes of the previous meeting

It was **RESOLVED** to approve the minutes of the Planning Committee meeting held on the 29 September 2020, copies of which had been circulated to all Committee members.

20/48 Public Participation

Councillor Hamblett raised the matter of arrangements for making recommendations on planning application which require attention between Committee meetings. It was agreed that this be a specific agenda item at the next meeting (24 November).

20/49 Planning applications

Due to technical problems with the OMBC Planning Portal, there were no images/drawings or associated reports relating to the listed planning applications available for Committee to consider, therefore it was **RESOLVED** to defer making recommendations on the following applications until the next scheduled meeting of the Committee on the 24 November:-

<u>Ref No</u>	<u>Application, Location and Proposal</u>
HH/345492/20	Mr Robinson 7 Spring Vale Way, Royton OL2 6RU; Demolition of existing garage and erection of a single storey wrap around extension incorporating a double garage.

No recommendation – see above resolution.

HH/345504/20	Mr & Mrs Jones; 5 Lower Fields Rise, Shaw, OL2 7QE; First floor front and side extension
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No recommendation – see above resolution.

HH/345442/20	Mr Palombo 30 Harewood Road, Shaw, Oldham OL2 8EA Single storey rear extension
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No recommendation – see above resolution.

HH/345497/20 Mrs Kelly
MR WHITTAKER
10 Millbrook Close, Shaw, OL2 8QA
1) Single storey rear extension
2) Existing front facade to be rendered
3) Balcony to be added over garage entrance
4) Erection of decking

No recommendation – see above resolution.

20/50 Planning training for Councillors

Following a verbal update from the Clerk which included a request to Committee members to indicate a preferred start time for the anticipated 3-hour planning training session, the following was agreed:-

- (i) The training start time is **10:00am on Saturday 14 November 2020** and
- (ii) That the Clerk liaises with those Committee members not present at the meeting to ensure that they are aware of the start time.

20/51 Clerk's report

The Clerk reiterated the current technical problems with the OMBC Planning Portal whereby the status of OMBC decisions on some applications was unavailable (see above minute 20/49). This was reflected in the report and was duly noted by Committee.

20/52 Dates of Future Meetings

Tuesday 7:00pm - 24 November, 29 December 2020;
26 January, 23 February, 30 March, 27 April,
25 May 2021.

The Chair thanked everybody for their attendance and closed the meeting at 7:30pm.

SHAW & CROMPTON PARISH COUNCIL

Events, Promotions & Grants Committee

Minutes of the remote meeting held on the 10 November 2020 via the Zoom platform

Present: Councillors Bacon, Beeston, Berry and Hamblett.

Councillor Beeston in the Chair.

Also in attendance : The Clerk and Councillor Ali (non-Committee member)

The meeting started at 7:00pm

1. **Apologies for absence:** Councillor Bland.
2. **Declarations of Interest:** None received.
3. **Minutes :** The minutes of the meeting held on the 8 September 2020 were approved as a correct record.
4. **Public Participation:** As there were no members of the public present, the meeting proceeded to the next item without the need for an adjournment.
5. **Grants and Donations**
Having considered 3 grant applications, which had been circulated with the meeting papers, Committee agreed to approve the following awards –
Crompton Bowling Club £500
Crompton Cricket Club £400
Royal British Legion (Shaw) £500

This now leaves a balance on the Grants budget for the remainder of the financial year of £2,600.

6. **Financial report for the period 1 April – 31 October 2020**
The financial report for the period which had been circulated with the meeting papers was approved.
7. **2021/22 Budget**
Having considered its priorities for the next financial year, Committee agreed to recommend to Council for approval the following draft 2021/22 annual budget:-

EVENTS

Family Fun Weekend/Vehicle Rally £11,500
Charity Markets £300
Wren's Nest Christmas Tree (lights switch on) £400
Civic service/reception £850
Additional events £ 5,000
sub-total £18,050

PROMOTIONS & COMMUNICATIONS

Marketing and Information £750

Banners and Signs £150

Website £450

sub-total **£1,350**

GRANTS £1,500

Total draft 2021/22 budget to be recommended : £20,900

8. Wren's Nest Christmas Tree lights switch on

Committee agreed that the Clerk make the necessary arrangements for a remote lights switch-on as per last year.

9. Chairman's events 2020/21

Councillor Berry reported that he has provisionally arranged a charity fundraising musical show at Downey House (St Paul's Parish Centre, Church Street, Royton) in February 2021– further details to follow. Councillors Beeston and Hamblett kindly offered their assistance and support to Councillor Berry regarding the event.

10. Website and other promotional opportunities

Having reviewed the current status of the Parish Council website, along with proposals for additional promotional/marketing information, it was agreed that

(i) Councillor Beeston liaises with other Committee Chairs to identify appropriate news items to include in a new Parish Council newsletter to be published on the website;

(ii) Councillors Beeston, Hamblett and the Clerk agree the appearance and content of the newsletter;

(iii) Councillors Beeston, Hamblett and the Clerk develop proposals for additional website content (to include but not limited to an interactive map).

11. Town Crier

Councillor Beeston informed Committee

(i) that he had spoken to the Town Crier, who agreed to provide him with monthly updates on his Town Crier activities, which will be passed on to the Clerk for inclusion on the dedicated website page;

(ii) that the Town Crier is available to deliver the proclamation on Lancashire Day (Friday 27 November). However confirmation of precisely what time the Town Crier (TC) can deliver the proclamation will only be known on the morning of the

27th November whereby the TC will contact Councillor Beeston who in turn will notify the Parish Council Chair, Councillor Berry in order that he can attend.

If Councillor Berry is unavailable, the Vice-Chair, Councillor Hamblett will deputise.

12. Dates of Future Meetings

Tuesday at 7:00pm on 19 January, 9 March 2021.

The Chair thanked everyone for their attendance and closed the meeting at 9:05pm.

SHAW & CROMPTON PARISH COUNCIL

Resources Committee

Minutes of the meetings held
remotely via the Zoom platform on the
17 November 2020

The meeting started at 7:00pm

Present: Councillors Ali, Bland, Gloster (notes/minutes), Hamblett, Moore and Sykes.

Councillor Sykes in the Chair.

- 1 **Apologies for absence:** None.
- 2 **Declarations of Interest:** Councillor Sykes declared a personal non-prejudicial interest in matters relating to Groundwork(/Prince's Trust).
- 3 **Minutes:** Draft minutes of the Resources Committee meetings held on the 15 and 29 September 2020 were approved as a correct record.
- 4 **Public Participation**
As there were no members of the public present, the meeting continued to the next item without the need for an adjournment.
- 5 **Financial report for the period 1 April 2020 – 31 October 2020.**
The financial report for the period 1 April 2020 – 31 October 2020 which had been circulated with the papers was approved as follows:-
 - a) at Executive Summary level
 - b) at Cost Centre level – Central Administration
 - c) at Cost Centre level – Environment Committee
 - d) at Cost Centre level – Events, Promotions and Grants Committee
 - e) at Cost Centre level – Resources CommitteeCommittee noted that the projected expenditure in respect of the cleaning contract should indicate an anticipated overspend not an underspend as detailed in the report – this to be reflected in future reports.
- 6 **Resources Committee budget 2021/22**
Committee noted the report whilst acknowledging that a move to a Medium Financial Term Strategy (MTFS) was not mentioned in the report. Therefore, it was agreed to include a specific agenda item to discuss and consider future draft MTFS at the next meeting (26 January 2021).

7 Parish Council building improvements

7 (i) Internal decorating

The quote that was previously approved, was for £2,200 which included the glossing of the doors.

The latest quote received does not include the glossing of the doors so is not the same and is not a full re-decoration.

Accordingly, the Committee resolved to:-

- a) Approve spend of up to £2,500 for the office re-decoration;
- b) Accept the quote submitted to the meeting;
- c) Urgently task the Clerk to get the work commissioned and completed over the Christmas period and query why the quote did not include the same work as the previous quotation which included the glossing of doors and architrave (this may have been an oversight);

7 (ii) Purchase of pictures/frames etc be deferred until next meeting following the completion of the decorating.

8 Internal audit

The Job Description and Person Specification were reviewed, and the Committee agreed to:-

Job Description

Insert as the first point - The role and duties should comply with NALC practitioners guide;

Person Specification

Remove - To hold the Certified Internal Auditor (CIA) Qualification

Insert - The CCAB or AAT Qualification is desirable but not essential.

Remove - To have the ability to drive and provide own transport

Insert - Appropriate travel expenses will be reimbursed.

9 Clerk's report

- a) Loan of the UDC chains to the Parish

Having reviewed the relevant information, the Committee agreed to take no further action.

b)

- (i) to repair/update the Parish Council's Chairman's Chains of Office
and

(ii) to purchase past chairman's/consorts medals

Having reviewed the information provided by Arjento's, the Committee agreed to:-

(i) Approve the repair work and engraving of the 4 shields to bring them up to date;

(ii) Approve the purchase of 10 new medals;

The redesign of the medals was not felt to be necessary.

The finance is to be sought from Council Reserves, the total amount being £7,600.00

Committee also acknowledged the need to include a budget line in financial reports for the ongoing costs in relation to Civic and Ceremonial activities.

10 COVID-19 Risk Assessment of the Parish Council premises

Committee noted the Parish Council's own risk assessment which had been circulated with the meeting papers.

11 Groundwork/Prince's Trust and Greater Manchester Police COVID-19 Risk Assessment of the Parish Council premises

Both Groundwork and the Police are exempt from full lockdown so will continue to utilise the Parish Council premises but both have submitted comprehensive risk assessments.

In order to ensure that the building is fully accessible and safe during the Clerk's absence, it was agreed that:-

- a) Cllr Hamblett will attend the premises on a weekly basis to check that all is in order;
- b) The Chairman's keys should be provided to the current Chairman as a matter of urgency with instructions;
- c) Keys for ALL rooms and any other locked area/container in the building be provided to the Chair of Resources with instructions.

12 Dates of Future Meetings

Tuesday 7:00pm - ~~26 January~~*, 16 March 2021.

*As the meeting scheduled for the 26 January 2021 clashed with another meeting, it was agreed to rearrange this to take place on **Wednesday the 13 January 2021 at 7:00pm**

To receive reports from

- a) Borough Councillors
- b) Parish Council representatives on outside bodies
- c) The Clerk

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Parish Council renewable energy (solar panels)
(see separate attachments)

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Proposed incinerator for Royton

The following email was recently sent to the Parish Council from a local (Royton) resident and it is requested that Council consider a response:-

Hello. My name is Terry Scully. I am a resident of Royton. i am emailing you in your capacity as a parish councillor.

You may or may not know that there is a proposal under public consultation to build an ENERGY RECOVERY FACILITY at Mossdown Road in Royton. This is another name for an INCINERATOR. This will burn 250,000 tonnes of MUNICIPAL WASTE including oil based products such as plastics, foam and rubber. This will result in TOXIC GASES and PARTICULATES getting into the air we all breath. Particulates are so small they cannot be seen. They get into our lungs, our bloodstream and then can attack all of our organs.

These emissions will damage our health and the environment.

All 220,000 residents in the Borough of Oldham and beyond will be breathing in this TOXIC MIX. People think that because the plant is in Royton that it will not affect them. There will be a 60m or 80m chimney stack. This plant is in the Beal Valley which is has one side that is higher than the chimney stack. Much of this TOXIC MATERIAL will not escape the valley. It will hang there for residents to breath. In. Whichever direction the wind blows we will all get the chance to breath it in. Most of the Borough of Oldham is within two and a half miles of this chimney stack. There are four schools within a quarter of a mile of this plant and there are 60 school within two and a half miles of it. Do we really want children with developing nervous, respiratory and reproductive systems breathing this in? Oldham is already one of the most un- healthiest places in Britain. An incinerator is the last thing we need.

It will also emit large amount of greenhouse gases such as Carbon Dioxide. Nitrous Oxides and Ammonia/um which will among other things also attack the OZONE LAYER and do more damage than CFC's. Things are bad enough now. The closer you live to one of these facilities the great your chance of becoming unhealthy and having a shorter life span.

I have researched Incinerators on line. They cause cancers, birth defects, respiratory damage, Parkinson's Disease, Dementia and a whole list of other ailments. Only people who work in this industry think they are safe. I did not find one thing that agrees with what THEY say.

I am asking you to contact your MP and local Councillors and ask them to throw this planning proposal out. They will probably tell you it has not come to planning yet. Please ignore that and get your objections in early as there may not be time to do anything when decision day arrives.

Could you please pass this on to your fellow parish councillors.

Thank you for your time

Yours faithfully

TERRY SCULLY

Clerk's note

Council may wish to read the above request in conjunction with the following information

<https://mosdownloaderf.co.uk/>