



SHAW & CROMPTON TOWN COUNCIL

Council Offices, 1 Kershaw Street East, Shaw, Oldham OL2 8AB
Tel. 01706 847590 | Mob 07436 229083 | Email clerk.shawcrompc@btconnect.com

To: All members of Shaw & Crompton Town Council

Annual Meeting of the Town Council

Date/Time: Tuesday 20 May 2025 at 7:00pm

Location: Matthias Pilling Room, 1 Kershaw Street East, Shaw, Oldham OL2 8AB

The meeting will be open to the public for the whole or part of the proceedings.
The agenda and supporting papers are detailed below.

Date: 15 May 2025

Tony Hilton, CiLCA
Chief Officer/RFO to the Council

AGENDA

Welcome and Introductions;
Filming and recording of meeting -
*In line with the Openness of Local Government Bodies Regulations 2014, this meeting may/will be
filmed/recorded by the Town Council/members of the public.*

Please ensure that your mobile phone is switched to silent or is switched off
completely during the meeting

*In accordance with the Local Government Act 1972, Sections 14 and 15, the first business of the
Annual Meeting is the election of the Mayor, which marks the start of the new council year.*

Item

- 1 To Elect the Town Mayor** for the ensuing year and to receive their
declaration of acceptance of office.

To receive nominations for the position of Mayor for the civic year 2025-
26 and to elect the Mayor.

- 2 To Elect the Deputy Mayor** for the ensuing year and to receive their
declaration of acceptance of office.
To receive nominations for the position of Deputy Mayor for the civic year
2025-26 and to elect the Deputy Mayor.

3 To receive **apologies** for absence from the meeting.

4 To receive **declarations of interest** in any contract or matter to be discussed.

In accordance with the Code of Conduct, Members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.

Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Oldham Metropolitan Borough Council within 28 days of the change. This is a legal requirement.

5 Public Participation

To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda.

** The period of time designated for public participation shall not exceed 15 minutes unless directed by the Chair of the meeting (Standing Order 3 e and f). A reminder that members of the public are not allowed to raise issues when Council is in session.*

6 To approve as a correct record the **Minutes** of the following Town Council meetings :-

- (i) Extraordinary meeting: 14 January 2025;
- (ii) Extraordinary meeting: 28 January 2025;
- (iii) Extraordinary meeting: 25 February 2025;
- (iv) Extraordinary meeting: 18 March 2025;
- (v) Ordinary meeting: 25 March 2025.

7 To consider and adopt **Minutes of Committees**:

- (i) Environment Committee: 4 March 2025;
- (ii) Events, Grants & Awards: 11 March 2025;
- (iii) Events, Grants & Awards: 8 April 2025;
- (iv) Planning: None
- (v) Resources, Policy & Promotions: None

Note: Outstanding minutes awaiting Committee approval at the next scheduled meetings as follows: -

Environment Committee: 6 May 2025

Next meeting: 3 June **tbc** following the Annual Meeting on the 20 May 2025;

Events, Grants & Awards: 14 May 2025

Next meeting: 10 June **tbc** following the Annual Meeting on the 20 May 2025;

Planning: 8 April 2025

Next meeting: 20 May 2025.

Resources, Policy & Promotions: 18 March 2025

Next meeting: 17 June **tbc** following the Annual Meeting on the 20 May 2025.

8 2025/26 Calendar of Meetings

To review the calendar of meetings for the ensuing year.

9 Committee Terms of Reference/Schemes of Delegation

To review and adopt the attached Terms of Reference and Schemes of Delegation for Council Committees:-

- (i) Business & Commerce Committee;
- (ii) Environment;
- (iii) Events, Grants & Awards;
- (iv) Planning;
- (v) Resources, Policy & Promotions;
- (vi) Transition.

10 Leader of the Council

To review the role of the Leader of the Council and agree further action.

NB. The Leader of the Council is automatically appointed as Chair of the Resources, Policy and Promotions Committee as agreed by full Council at its meeting on the 27 February 2024 *

11 Committees of the Council

To call for nominations and appoint chairs, vice-chairs and members for the ensuing year to the

- (i) Business & Commerce Committee
- (ii) Environment Committee
- (iii) Events, Grants & Awards Committee
- (iv) Planning Committee
- (v) Resources, Policy and Promotions Committee*
- (vi) Transition Committee

12 Town Council representatives to outside bodies

To call for nominations and appoint representatives for the ensuing year to

- (i) OMBC Standards Committee (1)
- (ii) A V Davies Trust (1)
- (iii) Friends of Dunwood Park (1)
- (iv) High Crompton Park Friends Group (1)
- (v) Crompton Moor User Group (1)
- (vi) Peace Champion (1)
- (vii) Local Foodbank Organisation (1) – link position (Environment Committee member).

- 13 Governance arrangements**
To consider and adopt the following: -
(a) Standing Orders
(b) Financial Regulations
- 14 Safeguarding Policy**
To review the attached policy and agree further action.
- 15 Appointment of Authorised Signatories**
To confirm the appointment of 2 members to authorise payments on behalf of the Council in accordance with Financial Regulations.
- 16 Volunteering for the Town Council – Councillor Marc Hince**
To consider developing a volunteer resource to support Town Council activities and agree further action.
- 17 Motions for consideration – Councillor Penketh**
(a) To amend agenda Item 4 Public Participation
(b) To record and publish all meetings of the Council and its Committees
- 18 Dates of Future Meetings**
To be confirmed following confirmation of the dates approved by Council at its Annual Meeting on the 20 May 2025.
- 19 Exclusion of the public**
To approve the motion “that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw.”
(SO 10a xi)
- 20 Town Crier**
(i) To consider the annual appointment of the Town Crier
(ii) To review the attached Town Crier protocols
(iii) To consider any other matters relevant to this item