

SHAW & CROMPTON TOWN COUNCIL
RESOURCES, POLICY & PROMOTIONS COMMITTEE

Minutes of the meeting held on the **18 February 2025**

in the Matthias Pilling Room, Town Council Offices,
1 Kershaw Street East, Shaw

Present: Councillors Baker, Marc Hince (Chair), Sarah Hince, Lee Navesey (Vice Chair) and Lisa Navesey. Administration Officer and Chief Officer.

Non-committee member Cllr Penketh and 1 member of the public were present.

Councillor Marc Hince in the chair

The meeting started at 6:30pm

- 1 Apologies:** Dunne and Reilly.
- 2 Declarations of Interest:** None
- 3 Minutes of the previous meeting:** The draft minutes of the meeting held on the **21 January 2025** were approved as a correct record and signed by the Committee Chair.
- 4 Public Participation:** None.
- 5 Financial reports for the period 1 April – 31 January 2025**
To:
 - (i) approve the attached reports for the stated period
 - (a) Cost Centre level – Administration - **Approved**
 - (b) Cost Centre level – Environment - **Approved**
 - (c) Cost Centre level – Events, Grants & Awards – **Approved**
 - (d) Cost Centre level – Resources, Policy & Promotions – **Approved**
 - (e) Cost Centre level – Transition - **Approved**
 - (f) Executive Summary - **Approved**
- 6 IT Equipment**

Committee approved additional IT equipment to support the work of the Administration Officer – delegated to Chief Officer.
- 7 2025/26 Draft Budget**

Committee approved with the draft budget which will be recommended for full Council to consider.

8 Committee Terms of Reference/Scheme of Delegation

Committee **approved** the policy.

9 Chief Officer Report in relation to:

(a) The former Lifelong Learning Centre, Shaw

Committee agreed they would support this venture.

(b) High Crompton Park

Committee agreed they would like to explore options and arrange a site inspection.

10 Draft Market Traders Application Procedures and Information Pack

Committee made various amendments to the pack and agreed that the amended version be approved at the next Events, Grants & Awards Committee meeting on 25 February 2025.

11 Town Council Newsletter

Chair of the Committee advised that he has started drafting the newsletter and will hopefully be available at the next meeting.

12 Dates and times of future meetings

Tuesday 6:30pm - 18 March 2025.

The chair thanked everyone for their attendance and contributions and closed the meeting at 8:10pm.

Meeting duration: 1 Hour and 40 minutes