



NOTICE OF MEETING

SHAW & CROMPTON

TOWN COUNCIL

Council Offices, 1 Kershaw Street East, Shaw, Oldham OL2 8AB

Tel. 01706 847590 | Mob 07436 229083 | Email

clerk.shawcrompc@btconnect.com

There will be a meeting of the

EVENTS, GRANTS & AWARDS COMMITTEE

Date/Time: Tuesday 8 April 2025 at 7:30pm

**Venue : The Matthias Pilling Room, Council Offices, 1 Kershaw Street East,
Shaw, Oldham OL2 8AB**

when the business set out in the following agenda will be transacted.

The meeting will be open to the public for the whole or part of the proceedings.

Please turn off/put your phones on silent throughout the duration of the meeting

Dated: 2 April 2025

Tony Hilton CiLCA
Chief Officer/RFO to the Council

Committee membership : Councillors Baker, Dunne, Marc Hince, Sarah Hince, Lee Navesey (Chair), Lisa Navesey (Vice Chair) and Reilly.

Meeting quorum is 3

AGENDA

Welcome and Introductions;

Filming and recording of meeting –

*In line with the Openness of Local Government Bodies Regulations 2014, this meeting may/will be
filmed/recorded by the Town Council/members of the public.*

Item		Page
1	Apologies To receive and record apologies for absence from the meeting.	
2	Declarations of Interest To receive and record declarations of interest in any contract or matter to be discussed at the meeting. <i>(Note : Members are reminded that unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct, they may not participate in any discussion or vote on the matter and must also leave the meeting for the duration of the matter.</i>	

3	To approve as a correct record the draft Minutes of the Events, Grants & Awards Committee held on the 11 March 2025.	3
4	Public Participation To invite and listen to matters raised by members of the public in accordance with Standing Orders • 3 (f) Unless otherwise directed by the Chair of the meeting, a period <u>not exceeding</u> 15 minutes is set aside to listen to matters raised by members of the public <i>in respect of business on the agenda</i> and • 3 (g) A member of the public shall not speak for more than 5 minutes	
5	Town Council Events To receive updates/feedback on the following events and agree further action, to include but not limited to:- (i) Market – 23 March 2025 – feedback (ii) Future markets (iii) VE Day 80th Celebrations – 11 May 2025	5
6	Outdoor markets – administration and management To review and agree respective roles and responsibilities to include but not limited to:- (i) Variety and composition of traders (ii) Administration – bookings, payments and documentation (iii) Operational management and volunteer support	6
7	2025/26 Budget To review the attached approved budget.	7
8	Grant application To consider the attached grant application from (i) Shaw Comrades Bowling Club	8
9	Committee Terms of Reference and Scheme of Delegation To review the attached and agree further action	12
10	Grants and Awards To review the current (a) grants and donations and (b) awards programmes and associated criteria.	14 - 27
11	Dates and times of Future Meetings Tuesday 6:30pm : 13 May 2025 – other dates in 2025/26 to be confirmed following the Annual Meeting on the 20 May 2025.	

SHAW & CROMPTON TOWN COUNCIL
EVENTS, GRANTS & AWARDS COMMITTEE

Draft Minutes of the meeting held on the **11 March 2025** at 6:30pm
in the Matthias Pilling Room, Town Council Offices,
1 Kershaw Street East, Shaw, OL2 8AB

Present: Councillors Baker, Dunne, Lisa Navesey (Vice-Chair) and Reilly.
Chief Officer and Administration Officer also in attendance.

Councillor Lisa Navesey in the Chair

Item

- 1 Apologies:** Councillors March Hince, Sarah Hince and Lee Navesey
- 2 Declarations of Interest:** None
- 3 Minutes of the previous meetings:** The draft minutes of the meeting held on the 25 February 2025 were **approved** as a correct record and signed by the Committee Chair.
- 4 Public Participation:** None.
- 5 Financial Report:** Committee **approved** the Financial Report for the period 1 April 2024 – 28 February 2025.
- 6 Town Council Events**
To receive updates/feedback on the following events and agree further action, to include but not limited to:-
 - (i) **Market (23 March 2025)** – Councillor Dunne advised that she is awaiting confirmation from Shaw 1st Scouts (Mark O'Neill) to assist with the gazebos. Councillor Reilly and her husband will be also helping out on the day of the market. The Administration Officer will also be in attendance on the day to visit all traders with a view to welcoming one and all to the market.
 - (ii) **VE Day 80th Celebrations** – Committee agreed to seek approval from the Resources Committee to give £1,000 to help cover the cost of the event to include prizes for fancy dress, art materials, donations to local schools, musical performers.
 - (iii) **Boundary Walk** – Committee agreed to defer this item to the May meeting.
 - (iv) **Car Rally** – Committee agreed to the Peter O'Connor Memorial event taking place in October 2025, date to be confirmed.
 - (v) **Other** – Committee agreed that the Administration Officer can apply for event licences as soon as the date has been agreed.

10 Dates and times of Future Meetings

Tuesday **6:30pm**: 8 April and 13 May 2025. Additional dates/times will be confirmed at the Annual Meeting of the Council on the 20 May

The Chair thanked everyone for their attendance and contributions and closed the meeting at 7:20pm

Duration: 50 Minutes

Town Council Events

To receive updates/feedback on the following events and agree further action

- (i) Market – 23 March 2025 – feedback
- (ii) Future markets
- (iii) VE Day 80th Celebrations – 11 May 2025

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Outdoor markets – administration and management

To review and agree respective roles and responsibilities to include but not limited to:-

- (i) Variety and composition of traders
 - to regulate the number and type of goods sold to ensure as 'balanced' a market as possible;
- (ii) Administration – bookings, payments and documentation
 - out of office hours delegation and liaison as necessary;
- (iii) Operational management and volunteer support
 - market day operations, such as erecting/dismantling and storage of gazebos; trader liaison i.e. directing traders to a 'pitch' (location on the car park) and dealing with queries from traders and the public;

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2025/26 Budget

To review the attached approved budget

COST CENTRE	25/26
	BUDGET
EVENTS, GRANTS & AWARDS	
Event Licences	1,200
Remembrance Sunday Wreaths	75
Annual Boundary Walk	0
Christmas Events	4,000
Car Rally Show	100
Wrens Nest	520
Grants & Awards	4,500
Civic Appreciation Award	100
Event Insurance	580
Market	500
TOTAL	11,575

Grant Application

To consider the attached Grant Application from:-

- (i) Shaw Comrades Bowling Club

Clerk to the Council: Tony Hilton



**APPLICATION FOR GRANT/DONATION AWARD
for VOLUNTARY ORGANISATIONS**
(Local Government Act 1972, Section 137)

Please complete the form and submit to the Clerk of the Council
at the address below

Organisation name	Shaw Comrades Crown Green Bowling Club
Name, address and status of contact	Chair (Shaw Comrades Crown Green Bowling Club) Derek Smalley 38 Holden Fold Lane Royton Oldham OL2 5BY
Telephone number/email of contact	07429 151303
Is the organisation a registered charity?	No
Type of organisation	Shaw Comrades Crown Green Bowling Club is Sporting club and social organisation focused on the game of Crown Green Bowls.
Organisation aims and objectives	To provide opportunities for leisure and competitive bowling, promote the sport within the community, and ensure a fair and inclusive environment for all members, regardless of age or ability. 1. Promote the sport of Crown Green Bowls Offer coaching, leisure, and competitive opportunities, this includes providing training for beginners, social bowling sessions, and opportunities to participate in leagues and tournaments. 2. Manage the club and its facilities:

Council Offices: 1 Kershaw Street East, Shaw, Oldham OL2 8AB
e-mail: clerk.shawcrompc@btconnect.com

Tel: 01706 847590

Mobile: 07926 186652



	This involves maintaining the bowling green, club facilities, and ensuring a safe and enjoyable environment for all members. 3. Ensure a duty of care to members: This includes providing a safe and inclusive environment, addressing any concerns or complaints, and promoting fair and equal treatment. 4. Promote the club within the local community
Organisation's membership (approximate number and area members are drawn from)	There are approx 90 members of the club and are mainly from the Shaw and surrounding areas of Oldham and Royton.
Is membership restricted by any means?	No
Amount requested	£500
For what purpose is the grant/donation award requested?	To upgrade the steel security shutter on the clubhouse door by installing an electric motor for ease of opening and still ensure security to the pavilion. In addition to the steel shutter upgrade, we intend to address other essential maintenance needs of the pavilion. Such as repairing the damaged security lighting at the rear of the premises and replacing damaged seating. Furthermore, we plan to purchase paint for both the exterior and interior of the clubhouse, preserving its appearance and providing protection against weather conditions.
What is the total cost of the project/purpose?	£500
If the total cost of the project is more than the grant/donation, how will the shortfall be funded?	By club funds



Have you applied elsewhere for funding for the same project/purpose?	No
Who are the beneficiaries of the award?	The beneficiaries of the award will be the bowling club members, visiting club teams, and guests that rely on the bowling facilities for recreational activities. The funding will support the maintenance and enhancement of the bowling facilities, ensuring they remain a vital part of the community's recreational offerings. These improvements will foster a welcoming environment, encouraging participation and fostering camaraderie among club members and visitors.
Should your request be successful, please provide either Bank details for electronic payment or	Bank details are: Shaw Comrades Crown Green Bowling Club A/C: 61051793 Sort Code: 05 07 67
The name to be included on a cheque:	Shaw Comrades Crown Green Bowling Club

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed

Date

General Overview of Shaw Comrades Crown Green Bowling Club to accompany the Grant Application.

The facilities are well used facility with 8 teams representing the bowling club in 6 different leagues. We hold around 4 fun days a season where we invite non players and members of other local clubs to participate.

During the season we also organize regular weekly sessions for both beginners and seasoned players, ensuring everyone can use the facilities and refine their skills. We cater for all age groups and levels of experience, providing a friendly and supportive environment for everyone. The club also hosts several annual tournaments, fostering a competitive spirit and camaraderie among members. We pride ourselves on our well-maintained facilities and the vibrant community that has grown around the club.

Our members appreciate the opportunity to engage in both competitive and social aspects of bowling, which contribute significantly to the club's inviting atmosphere. Additionally, our commitment to inclusivity is reflected in the efforts we make to accommodate everyone, and we are regularly approached and host regional cup qualifying matches at our facility.

We have steel shutters on the doors and windows for security reasons yet over time through constant use the door shutters have become more difficult to open. Rather than purchase new shutters it would be more cost effective to have an electric motor attached to make the opening and closing process easier for our less able members.

It has been a while since the pavilion has had any improvements or major works carried out on it and over the years extensive use has taken its toll.

The requested grant will be instrumental in ensuring that our pavilion and essential equipment are updated and accessible to all. By investing in these enhancements, we aim to create an even more welcoming and functional space, thereby strengthening the sense of community and belonging that defines Shaw Comrades Crown Green Bowling Club.

Derek Smalley

Chair

Shaw Comrades Crown Green Bowling Club

18 March 2025

Committee Terms of Reference and Scheme of Delegation

To review the following and agree further action

EVENTS, GRANTS & AWARDS COMMITTEE TERMS OF REFERENCE and SCHEME OF DELEGATION

Membership 2024/25

Councillors Baker, Dunne, Marc Hince, Sarah Hince, Lee Navesey (Chair), Lisa Navesey (Vice Chair) and Reilly.

1. To organise, operate and promote events to develop community spirit and participation.
2. To develop contacts with locally active community groups and work in partnership with such groups and other individuals to secure improvements in the provision of community events.
3. To operate a grants and donations scheme and receive applications for grants and consider awarding grants where such applications (i) meet the relevant criteria of the Council and (ii) subject to availability of appropriate budgetary resources.
4. To lead on awards schemes and other like initiatives including the approval of all related award criteria.
5. To regularly review these Terms of Reference to ensure ongoing relevance and effectiveness.

Composition

1. At least 5 members of the Town Council appointed by the Council unless they cease to be a member of the Council, will remain members of the Committee until the next meeting of the Council at which members of Committees are appointed;
2. The Chairman and Vice-Chairman of the Committee to be appointed from amongst the members of the Committee at the Annual Meeting of the Town Council each May and are confirmed following any review of composition of the Committee at the next meeting of the Council at which members of the Committee are appointed.

Quorum

3 members of the Town Council or one third of the membership of the Committee, whichever is the greater.

Delegation to staff – the Chief Officer and/or the Administration Officer will have delegated authority for the following:-

1. To liaise with the Committee Chair on all matters relevant to the activities of the Committee as appropriate;
2. To provide advice and administrative support and take action to implement Committee (Council) decisions;
3. To release media and social media statements relevant to Committee business;
4. To act on own initiative to implement
 - (i) the Council's policies and objectives
 - (ii) the Committee's responsibilities and priorities as detailed in these Terms of Reference.

Grants and Donations

The following documents constitute the current (a) application form and (b) policy in respect of the adopted Grants and Donations award scheme

APPLICATION FOR GRANT/DONATION AWARD for VOLUNTARY ORGANISATIONS (Local Government Act 1972, Section 137)

Please complete the form and submit to the Council
at the address below

Organisation name	
Name, address and status of contact	
Telephone number/email of contact	
Is the organisation a registered charity? No	If Yes, please state registered Charity Number:
Type of organisation	
Organisation aims and objectives	
Organisation's membership (approximate number and area members are drawn from)	
Is membership restricted by any means? No	If Yes, please provide details

Amount requested	£
For what purpose is the grant/donation award requested?	
What is the total cost of the project/purpose?	£
If the total cost of the project is more than the grant/donation, how will the shortfall be funded?	
Have you applied elsewhere for funding for the same project/purpose? Yes	If Yes, please provide details
Who are the beneficiaries of the award?	
Should your request be successful, please provide either Bank details for electronic payment or The name to be included on a cheque:	

You may use a separate sheet of paper to submit any other information which you feel will support this application

Signed..... Date

Notes

- 1 Although each application will be examined individually, it is Council's general policy not to provide any organisation with a grant or donation for items of ongoing expenditure such as rent or rates, maintenance of property or similar expenditure.
- 2 The Council is looking to provide individuals or organisations with grants towards the capital cost of items of equipment or specialist clothing in keeping with the aims of the organisation or individuals' special needs.
- 3 The recipient will be requested, where it is feasible, to display the Town Council's logo on any item of clothing or equipment purchased with the aid of a grant.
- 4 Within 6 months of receipt of the grant, the recipient will be required to provide expenditure receipts confirming that the grant has been spent for the purpose intended.
- 5 Should the recipient be unable, for any reason, to use the grant for the purpose intended and approved by the Council, the recipient will be expected to return the grant to the Council.

You may, if you wish, attend an Events, Grants & Awards Committee meeting in order to present or explain any points with regard to your application. It is also possible that the Committee may request your presence to assist them in considering the application.

If you wish to be present, please indicate below:

I wish to be present at the Committee meeting which considers this application.

Signed _____

Grants and Donations Policy
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Document Control	
Title	Grants & Donations Policy
Author	Tony Hilton
Owner	Shaw & Crompton Town Council
Subject	Grants and donations made to qualifying organisations
Review date	8 April 2025

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Author	Tony Hilton
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Section 1

POLICY STATEMENT

This document sets out the Town Council's policy and procedure for the awarding of grants and donations.

The Town Council's aim is to ensure that all our award-making activity is:

- open
- transparent
- fair
- competitive

Our yearly budgeting process is completed no later than March and offers for the following financial year cannot be made until Council approves the budget estimates. Our awards are open to established voluntary or community groups, as well as new or informal local groups who are or intend by the date of application to become formally constituted.

Section 2

COUNCIL POWERS and SECTION 137

A Town/Parish Council has a number of powers granted under various Acts of Parliament which enable it to spend money.

In addition, if a Council lacks a particular power, it may consider the use of the statutory power of Section 137 of the Local Government Act 1972, which permits it to spend *up to a certain limit* on anything which in the opinion of the council is in the interests of the Town, or any part of it, or is in the interest or all or some of its inhabitants.

The Town Council has no obligation to spend all or any of the money available under S.137. This money is not 'gifted' to the Town Council; it forms part of the precept which the Town Council makes on the principal authority. The cost of any grants or donations is therefore reflected in residents' council tax bills.

Section 3

WHO IS ELIGIBLE TO APPLY?

To be eligible for the award of a grant under Section 137 an organisation must:

- be established for charitable, benevolent, social, cultural, recreational or philanthropic purposes
- have a constitution, or set of rules, which define its aims, objectives and operational procedures
- be able to provide a copy of its latest annual accounts and/or most recent bank statement. Accounts are to be checked and signed by a person independent of the group
- have a bank account operated by a minimum of at least two joint signatories

Section 4

WHAT IS ELIGIBLE FOR FUNDING?

- the project should be something that makes the local community a better place in which to live, work or visit
- it should benefit people who live in the Town
- there must be clear evidence that local people support the project and are involved in carrying it out
- each group may only make one application per financial year
- applications will be considered for day-to-day running costs and individual projects

Section 5

WHAT IS NOT ELIGIBLE FOR FUNDING?

- support for individuals or private business projects
- projects that are the prime statutory responsibility of other government bodies
- projects that improve or benefit privately owned land or property
- projects that have already been completed or will have been by the time the grant is made
- political activities

Section 6

CONDITIONS OF SUPPORT

The Council may make the award of any grant or donation subject to all or some of the following conditions. Required conditions will be at the discretion of the Council and take into account your organisation's individual circumstances.

- In order to fully understand your project or activity, Town Councillors may wish to visit your project or activity, prior to the project or activity commencing. They may also wish to conduct a site visit once your funded project is underway.
- As a minimum, you will write to confirm receipt of the grant/donation for audit purposes.
- Funding must only be used for the purpose agreed with the Town Council and if the monies are not spent on the items agreed, they must be returned.
- Funding must be spent within the financial year awarded and cannot be added wholly or partly to your reserves.
- If your project costs are more than you anticipated on your application, any shortfall must be met by you – the Town Council will not be in a position to make up any shortfall.
- The need to provide evidence of expenditure (receipted invoices) to the Officer of the Council on completion of your project will be discretionary – based on the amount given and the purposes given. (If required, this evidence of expenditure should be equal to, or more than, the total of the amount of the grant detailed on your application.)
- Any unused funds at the end of the financial year in which the grant is paid out must be returned to the Town Council.

- You must acknowledge the Town Council's support in all publications, publicity and annual reports.
- You should show the funding awarded separately in your published financial accounts and the Town Council should have access to your financial records, on request, where appropriate.
- A representative of your organisation should give a report to the Town Council on how you spent the money and if appropriate how your project went.

Section 7

WHEN TO APPLY

The Town Council operates a **small grants scheme**, where an award can be up to a maximum of £500. However, in exceptional circumstances and at the Council's discretion, this amount may be exceeded.

All applications are considered at the Events, Grants and Awards Committee meetings which take place approximately 10 times throughout the financial year (April – March). Meeting dates are published and applications for a grant must be received by the Council at least one week before the meeting.

In relation to **donations**, organisations should write/apply to the Town Council by the end of November in time to be considered for inclusion in budget estimates for the following year at the Council's discretion. Therefore, any award granted by the Events, Grants & Awards Committee would become available for payment after April the following year.

This is a competitive process against other bids. The quality of each bid is important and must comply with the eligibility criteria detailed in Sections 3 and 4 of this policy. All groups will be treated equally. If an organisation has had a grant previously, they are not guaranteed to receive financial support again but are not excluded from applying again. A fresh application will be required each time. Whilst ad-hoc requests can be made at any time, there is no guarantee that any funds will remain available.

Section 8

HOW TO APPLY

For an application form, please contact the Council via

- the postal address of **Shaw & Crompton Town Council, 1 Kershaw Street East, Shaw, Oldham OL2 8AB**
- email clerk.shawcrompc@btconnect.com
- telephone **01706 847590 | 07436 229083**

Section 9

HOW WILL DECISIONS BE MADE?

All decisions will be made by the Town Council's Events, Grants and Awards Committee whose decision is final and there is no right of appeal. Unfortunately, we may not be able to fund all projects as there may be more applications than there is

money available, however all applications will be considered carefully. Due account will be taken of the extent to which funding has been sought or secured from other sources or own fund-raising activities.

Awards Programme

CIVIC APPRECIATION AWARD SCHEME

Item	Description
1	PURPOSE
2	RECOGNITION LEVELS
3	CRITERIA FOR RECOGNITION
4	THOSE NOT ELIGIBLE
5	NOMINATION PROCESS
6	PRESENTATION

Document Control	
Title	Civic Appreciation Award Scheme
Author	Tony Hilton
Owner	Chief Officer, Shaw & Crompton Town Council
Subject	Civic Appreciation
Review date	8 April 2025

1. PURPOSE

1.1. To recognise people who give valuable service to the civil Parish of Shaw and Crompton.

1.2. Many residents do good works for the benefit of others without payment and with no benefit to themselves. In doing so they contribute to our community and improve the life of residents and other stakeholders. The Town Council has a role in encouraging such service to our community by thanking people and formally recognising those involved.

2. RECOGNITION LEVELS

2.1. Councillors or the Chief Officer will often give an informal thank you to those who do things for the community. This is a basic part of leadership and Councillors/the Chief Officer must be seen as leaders within the community. Such expressions of thanks are likely to be verbal or by email.

2.2. The first formal recognition by the Town Council is a motion passed expressing thanks with a follow up letter from the Chief Officer or Mayor of the Council as appropriate.

2.3. The second level of recognition is a formal framed certificate of thanks/recognition.

3. Criteria for recognition

Level	Typical criteria
Civic Appreciation Award	This is an important award. The recipient will have performed a service for residents, unpaid for a significant period of time. It is possible that they or their family would have been a beneficiary of the service provided but the overwhelming benefit would be to others, such as running a community group that benefits children across the Parish but also to the children of the individual concerned.

3.1 Any award requires a 2/3rd vote in favour by the Events, Grants and Awards Committee.

4. Those not eligible

4.1. Serving Shaw & Crompton Town Councillors, employees, officials and contractors.

5. Nomination process

5.1. Any resident or stakeholder can nominate an individual or business for an award.

5.2. Such a nomination will be made in writing to the Chief Officer stating the reasons/justification.

5.3. For an award, a motion will be placed on the agenda of the Events, Grants and Awards Committee by a Councillor or the Mayor on advice of the Chief Officer if a nomination is received from a non-councillor.

5.4. For the award to be granted, a formal nomination must be made with a full justification and evidence. Any resident or stakeholder may nominate an individual or business for such an award. All nominations will be initially vetted by the Events, Grants and Awards Committee to ensure that sufficient detail is included to merit consideration of the nominated individual. Nominations without sufficient detail will be referred back to the applicant.

6. Presentation

6.1. Presentation of the award will be made at an appropriate ceremony.

Civic Appreciation Award Nomination Form

Shaw & Crompton Town Council Civic Appreciation Awards are a recognition of those people who make an outstanding contribution to our community.
Please see rules below

I nominate: (please print name of the person/business you wish to nominate)	
Their address:	
Postcode:	Telephone:
Nominator (your name):	
Your address:	
Email:	Telephone:
Signature:	
Date:	

Reasons for nomination

Please use the reverse side of this form (or blank sheet) to give us a clear picture of why you feel they deserve to be recognised.

Please return completed forms to

The Chief Officer to the Council, Shaw & Crompton Town Council, 1 Kershaw Street East, Shaw, Oldham OL2 8AB or Email : clerk.shawrompc@btconnect.com

Rules

To nominate someone for an award you must be a resident/stakeholder or involved on Shaw and Crompton activities;

The person/business you nominate must have brought a significant benefit to our community;

The nomination cannot apply to work for which people are paid;
Councillors, employees, officials or contractors may not be nominated for the work they do on behalf of the Town Council;

Award winners will be decided by the Town Council whose decision is final.

Further clarification and guidelines are available from the Chief Officer on 01706 or 07436 229083

Reason for your nomination:-

See attached from the Nominator

Additional Awards

To review the current awards programme and associated criteria.

1. Background

1.1 The Transition Committee was established for a temporary period to oversee the move from Parish Council to Town Council status which included a rebranding exercise to include a new Town Council crest and logo.

1.2 It was agreed that delegation to procure branded items such as pin badges and plaques be given to the Chief Officer in consultation with the Leader of the Town Council in the first instance in order to identify suitable opportunities and circumstances for making such awards as soon as practicable to embed and promote the new Town Council brand and identity.

1.3 As the Transition Committee work is almost complete, it is appropriate that the matter of 'awards' now sits with the Events, Grants & Awards Committee as detailed in the Committee's 'Terms of Reference'.

1.4 Quotes were sourced for the following items and a preferred supplier was selected by the Chief Officer as part of the aforementioned delegated authority.

Printed pin badge on backing card (Civil Parish medal)

To be presented by the Mayor, Deputy Mayor, Leader and Chief Officer at an event organised by the Town Council;



Round metal pin badge with 3D crest

To be presented to Town Council staff, Town Councillors and individuals deemed to have provided community support on behalf of the Council;



Metal pin badge with long pin and box

To be presented by the Leader in conjunction with the discretionary Leader's Merit Award;



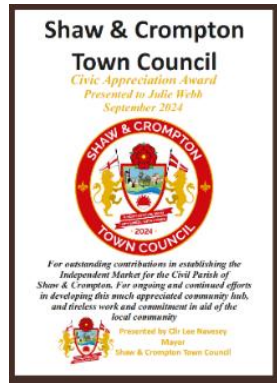
Wooden shield with 3D metal crest

To be presented by the Chief Officer to organisations and bodies (schools, charitable organisations) as a sign of appreciation and in the furtherance of promoting the Town Council at a corporate level;



Civic Appreciation Award (see previous agenda item)

To be presented by the Town Council Mayor as part of the Civic Appreciation Award scheme to individuals nominated.



2. Recommendation

- 2.1 It is recommended that Committee (i) review the current 'Awards' programme and (ii) consider future award or recognition initiatives and associated criteria that celebrate noteworthy contributions for the benefit of residents of and visitors to Shaw and Crompton.