

SHAW & CROMPTON PARISH COUNCIL
Events, Promotions & Grants Committee

Draft minutes of the meeting held on the 19th September 2023
in the Matthias Pilling Room, Parish Council Offices,
1 Kershaw Street East, Shaw

Present: Councillors Baker, Dunne, Marc Hince, Sarah Hince (from 6:15pm),
Lee Navesey, Lisa Navesey and Reilly;

Seven members of the public were present.

The meeting was recorded, and Councillor Dunne also took notes to pass on to the Clerk for the purposes of drafting the minutes.

Councillor Lee Navesey in the chair

The meeting commenced at 6:40pm

1. **Apologies for absence :** None.
2. **Declarations of Interest :** None.
3. **Minutes :** The minutes of the meeting held on the 15 August 2023 were approved as a correct record and signed by the Chair.
4. **Public Participation**
The members of the public in attendance wished to speak on items specified on the agenda.
5. **Clerk's report : financial report for the period 1 April – 31 August 2023.**
The report for the period in question was approved. Councillor Navesey explained that he was awaiting an invoice for photographs taken at the Chair's Civic Procession and Service and there may be a slight overspend. Committee confirmed the previously agreed engagement of a local professional photographer to take photographs of Council activities and events including the Chairman's civic procession/service and future occasions as and when required.
6. **Parish Council events calendar 2023/24**
Having considered proposed events for the period September – December 2023, Committee agreed and noted the following:-

Sunday 24 September : Annual Boundary Walk : commencing at 9:30am from Dunwood Park– Joe McKenzie to lead the walk. Councillor Marc Hince reported that mobile First Aid/medical support had been secured and confirmed that hand held radios (walkie talkie) had been sourced to be used by the walk leaders, marshals and First Aiders.

Sunday 1 October : Indoor community market at the Lifelong Learning Centre : 10:00am – 3:00pm Helen Antonio-Heap updated Committee with regards to the next three indoor markets (1 October, 5 November and 3 December) and confirmed that

all stalls were fully booked and that the market on the 1 October will have a Halloween theme with a selfie zone and dressing up area. Committee agreed to engage a professional photographer to photograph activities at the markets and thanked Helen for all her efforts in organising the markets and the Chair confirmed the Council's continued support for future indoor markets.

Sunday 8 October : Classic Car Rally (Market Street, Shaw). 10:00am – 4:00pm. Peter O'Connor and John Wood updated the Committee with progress and reported that the response from classic car enthusiasts had been overwhelming so much so that there may be a need to provide an 'overflow parking' behind on the Westway car park behind Tesco which the Clerk had enquired about with OMBC and was awaiting a response. It was agreed to provide 10 marshals.

As the Clerk was absent from the meeting, Councillor Marc Hince made notes of actions for the Clerk in relation to the event, such as the production of flyers and posters.

Saturday 25 November : Market Street Christmas lights switch on and market (organised by the Shaw and Crompton Events Group); Sue Banks updated Committee with progress and reported that everything was in hand.

7 Parish Council Chairman's events

Councillor Lee Navesey reported that arrangements were all in place for the Boundary Walk on Sunday 24 September and that his Civic procession and service on the 10 September went very well.

8 Parish Council website and social media – Councillor Marc Hince

Councillor M Hince reported that a number of things were on hold at the moment but a statement is due to be released in the near future.

9 Grant applications

Committee considered and approved an application by the Shaw and Crompton Events Group for £500.

10 Dates and times of Future Meetings

Tuesday at 7:00pm : 14 November 2023; 23 January, 12 March 2024.

NOTE : Committee agreed an additional meeting on Tuesday 3 October at 6:30pm to review and receive updates on (but not limited to) the Classic Car Rally on the 8 October.

**The Chair thanked everybody for their attendance and contributions
and closed the meeting at 7:10pm**

Meeting duration 30 minutes