

SHAW & CROMPTON TOWN COUNCIL
EVENTS, PROMOTIONS & GRANTS COMMITTEE

Draft Minutes of the Extraordinary meeting held on the 13 August 2024
in the Matthias Pilling Room, Town Council Offices,
1 Kershaw Street East, Shaw

Present: Councillors Baker, Dunne, Marc Hince, Sarah Hince, Lee Navesey (Chair), Lisa Navesey (Vice Chair).

The Chief Officer, Administration Officer and 2 members of the public were also present.

Councillor Lee Navesey in the chair

The meeting started at 6:30pm

- 1 Apologies:** Councillor Reilly
- 2 Declarations of Interest:** None
- 3 Minutes of the previous meeting:** The draft minutes of the meeting held on the 29 July 2024 were approved as a correct record and signed by the Committee Chair.
- 4 Public Participation:** Scott Woodhead (Defibrillators Saves Lives) explained his Grant application form in detail to the committee.
- 5 Town Council Events (Updates)**
 - (i) **Christmas Market:** Committee agreed that in accordance with the adopted Scheme of Delegation, the Chief Officer and Cllr Lisa Navesey would proceed to make necessary arrangements in organising the event including the commissioning of activities and the engagement of contractors and incurring expenditure of up to £15,000
 - (ii) previously approved by the Resources, Policy and Promotions Committee (23 July 2024).
 - (iii) **Annual Boundary Walk:** Committee agreed that the event would take place on Sunday 6 October 2024 and Cllr Lee Navesey confirmed that he would advise Joe McKenzie as walk leader of the date. Committee agreed that 100 medals with red and white ribbon should be purchased from Rochdale Trophy Centre.
 - (iv) **Wren's Nest Christmas Lights:** Committee agreed Saturday 7th December 2024 at 4:30pm.
Action: Cllr Marc Hince to contact Salvation Army to provide the brass band for carolling around the tree.

- 6 Grants:** Committee approved a grant to Defibrillators Saves Lives in the sum of £500.
- 7 Civic Appreciation Award:** Committee reviewed the scheme and agreed an amended version would be considered for approval at the next committee meeting.
- 8 Dates and times of future meetings**
7:00pm on Tuesday 10 September and 12 November 2024, 14 January and 11 March 2025.

The Chair thanked everyone for their attendance and contributions and closed the meeting at 7:55pm

Meeting Duration:1 hour 25 minutes