

SHAW & CROMPTON TOWN COUNCIL
RESOURCES, POLICY & PROMOTIONS COMMITTEE

Minutes of the meeting held on the **17 September 2024**
in the Matthias Pilling Room, Town Council Offices,
1 Kershaw Street East, Shaw

Present: Councillors Baker, Dunne, Marc Hince (Chair), Sarah Hince, Lee Navesey (Vice Chair), Lisa Navesey and Reilly. Administration Officer and Chief Officer.

Non Committee member Councillor Penketh.
Two members of the public.

Councillor Marc Hince in the chair

The meeting started at 7:00pm

- 1 Apologies:** None
- 2 Declarations of Interest:** None
- 3 Minutes of the previous meeting:** The draft minutes of the meeting held on the 23 July 2024 were approved as a correct record and signed by the Committee Chair.
- 4 Public Participation:** None.
- 5 Financial reports for the period 1 April – 31 August 2024**
To:
 - (i) approve the attached reports for the stated period
 - (a) Cost Centre level – Administration - **Approved**
 - (b) Cost Centre level – Environment Committee - **Approved**
 - (c) Cost Centre level – Events, Grants & Awards – **Approved also noted that the sum of £90 for market services to John Irlam is to be donated by himself to the Council.**
 - (d) Cost Centre level – Resources, Policy & Promotions - **Approved**
 - (e) Executive Summary - **Approved**

ii) Consider proposals to vire resources to unallocated budget lines and future initiatives (Highlighted in yellow)

Committee all approved with the following Budgets:-

Sundries £100
Website Hosting £100
Land Registry Searches £100
Event Licences £1,200
Car Rally Show £100
Wrens Nest £500
Civic Appreciation Award £1,000
Event Insurance £500
Market £4,000
Artwork/Media/Banners £7,000
Business Rates £1,300

Agency Fee £3733.87

6 NHS Bench, Memorial Gardens, Shaw

To consider proposals for refurbishing the bench – see attached

Committee agreed that the best course of action would be to instruct Kenmow to remove the bench, have the rainbow design painted back in and re-install at a cost of £400.

7 Asset Register

To review all assets and agree further action to include but not limited to:-

- (i) Gazebos- Committee agreed that the old marquees be inspected to see whether any damage was present. All good standard marquees to be donated to charities.

**8 Town Council Offices - 1 Kershaw Street East
Repair and maintenance items (to include but not limited to)**

To consider repairing faulty

- (i) Roller shutters – see attached
- (ii) CCTV cameras – see attached

Committee agreed to defer these items to a future meeting.

9 Chief Officer's report : Enhanced Disclosure and Barring Service Checks –
see attached for review

- (i) Report - **Approved**
- (ii) Draft DBS Service Checks for Councillors Protocol - **Approved**
- (iii) Draft Safeguarding Policy - **Approved**

The Chair thanked Chief Officer for his hard work in this subject matter.

10 Town Hall

Councillor Marc Hince (Chair/Council Leader) updated committee with the progression of the transition to Town Hall. OMBC have agreed with a short term lease at a nominal figure. We are ascertaining new road signs and are looking forward to making plans to hold an opening event.

11 Promotional material and media

- (i) To receive an update on the latest draft newsletter
- (ii) To consider upcoming promotional priorities

Chair advised that he was making a great start in the preparation of the newsletter, full draft to be brought back to a further meeting for Committee members to discuss/alter and approve.

12 Dates and times of future meetings

Tuesday 6:30pm - 19 November 2024, 21 January, 18 February and 18 March 2025.

The Chair thanked everyone for their attendance and contributions and closed the meeting at 8:15pm

Meeting Duration: 1 hour 15 Minutes