

SHAW & CROMPTON PARISH COUNCIL

Resources Committee

Draft minutes of the Extraordinary meeting held on the 14 May 2024
in the Matthias Pilling Room, Parish Council Offices,
1 Kershaw Street East, Shaw

Present: Councillors Dunne, Marc Hince (Chair), Lee Navesey (Vice Chair) and Lisa Navesey.

The Chief Officer and Administration Assistant.

Councillor Marc Hince in the Chair

The meeting commenced at 6:00pm

- 1 **Apologies for absence :** Councillors Carrington and Sarah Hince.
- 2 **Declarations of Interest :** None.
- 3 **Minutes :** Draft minutes of the Resources Committee meeting held on the 2 April 2024 were approved as a correct record and signed by the Chair.
- 4 **Public Participation**
The member of the public present did not wish to raise any matters in relation to the agenda.
- 5 **Virement and Reserves**
Committee considered and approved the following proposals to vire resources from Reserves:
 - (i) The sum of £1,000 – additional costs due to delaying distribution of the Spring newsletter.
 - (ii) Defibrillator consumables £500
 - (iii) Car show – to set aside the sum of £1,500 with the option to delegate for promotional purposes.

Committee also agreed to establish Community Engagement Fund of £3,000 towards plaques and general merchandise relating to the branding of the Town Council.
- 6 **Exclusion of the public**
Committee agreed to the public exclusion clause.
- 7 **To review matters in relation Parish Council staff**
Committee agreed that the Chief Officer should prepare new contracts of employment and Wendy Etchells should maintain her role as “Administration Officer” until she has qualified her Cilca training and thereafter become Town Clerk.
- 6 **Dates and times of Future Meetings**
7:00pm Tuesday 18 June and 23 July 2024.

The Chair thanked everyone for their attendance and contributions and closed the meeting at 6:45pm Meeting duration 45 minutes