

SHAW & CROMPTON PARISH COUNCIL
Resources Committee

Draft minutes of the Extraordinary meeting held on the 2 April 2024
in the Matthias Pilling Room, Parish Council Offices,
1 Kershaw Street East, Shaw

Present: Councillors Dunne, Marc Hince (Chair), Lee Navesey (Vice Chair) and Lisa Navesey.

One member of the public.
The Chief Officer and Administration Assistant

Councillor Marc Hince in the chair

The meeting commenced at 6:45pm

- 1 **Apologies for absence** : Councillors Carrington and Sarah Hince.
- 2 **Declarations of Interest** : None.
- 3 **Minutes** : Draft minutes of the Resources Committee meeting held on the 19 March 2024 were approved as a correct record and signed by the Chair.
- 4 **Public Participation**
The member of the public present did not wish to raise any matters in relation to the agenda.
- 5 **Virement and Reserves**
Committee considered the following proposals to vire resources from Reserves
 - (i) To allocate £4,000 towards the cost of new gazebos and road closure signage for use at future Parish/Town Council events/initiatives

To allocate £4,000 towards the cost of the Spring Newsletter

The Committee reviewed designs, specifications and costs for the gazebos/road closure signage and agreed to vire up to £4,000 from Reserves (plus an additional £500 via delegated authority of the Chair of the Events, Promotions & Grants Committee and the Chief Officer) to purchase the gazebos from Rock Awnings (Buyer Direct Ltd) and the road closure signage from Street Solutions.

In relation to the Spring Newsletter, Committee reviewed a draft newsletter which had been circulated at the meeting and agreed the following, that:-

- (i) The current draft be approved and that any decision to amend the content and/or the printing and distribution timelines be delegated to the Chairs of the Events, Promotions & Grants Committee, the Chair of the Resources Committee and the Chief Officer;
- (ii) The printing and distribution of the newsletter to be via the local companies that had been engaged for the previous Winter Newsletter, namely ZLS Printers and RCD Distribution.

- (iii) Delegated authority be given to the Chair of the new Resources, Policy and Promotions Committee and the Chief Officer to oversee the development of future newsletters/publications notwithstanding that such publications be considered in the first instance by the Resources, Policy and Promotions Committee.

Having reviewed all of the above, Committee approved the virement of £4,000 from Reserves towards costs associated with the Spring Newsletter.

6 Dates and times of Future Meetings

To be confirmed if before the Annual Meeting of the Parish Council on 21 May 2024 at which committee structures and memberships will change.

The Chair thanked everybody for their attendance and contributions and closed the meeting at 7:00pm

Meeting duration 15 minutes