

SHAW & CROMPTON PARISH COUNCIL

Resources Committee

Minutes of the meeting held
in the Matthias Pilling Room, Parish Council offices,
1 Kershaw Street East, Shaw
on the 25 July 2023.

The meeting started at 6:00pm

Present:

Councillors Carrington, Marc Hince, Lee Navesey and Lisa Navesey; the Clerk.

Also in attendance : Alexander Cox (Salford City Council on behalf of GMP – item 5) and twelve members of the public.

- 1 **Apologies for absence:** Councillors Dunne and Sarah Hince.
- 2 **Declarations of Interest:** None.
- 3 **Minutes:** Draft minutes of the Resources Committee meeting held on the 20 June 2023 were approved as a correct record and signed by the Chair.
- 4 **Public Participation**
No members of the public present wished to raise any matters on the agenda.
- 5 **GMP/PCSO occupancy of the building**
Committee considered a revised occupancy agreement containing proposals from Alex Cox on behalf GMP and agreed to adopt them with the view that a clean copy of the agreement would be presented to both parties for signing at a future meeting.
- 6 **Hire of Council premises**
Committee reviewed the existing policy, terms and conditions and booking form relating to the hire of the Parish Council building and agreed to
 - (i) to adopt them unamended
 - (ii) review all premises hire documents every 3 months and
 - (ii) refer all promotional and marketing related activities to the Business & Commerce Committee.
- 7 **Financial report for the period 1 April – 30 June 2023**
Committee approved all cost centre reports and the executive summary. In addition, Committee approved in principle the virement of £100,000 from Reserves to create a 2023/24 budget to be allocated to the Business & Commerce Committee subject to a further review of the Reserves budget and remaining balances by the Chair of the Resources Committee and the Clerk.
- 8 **Clerk's report : 2022/23 Annual Governance and Accountability Return (AGAR)**
Committee accepted and approved the Clerk's explanation in relation to a query about the agreed 2022/23 AGAR and further agreed to recommend

to Council that the Clerk re-submit the corrected Accounting Statement to the external auditor.

9 Building maintenance and management updates

Committee noted the following updates:-

a) Wall-mounted pictures / photographs

Consideration as to the nature of pictures / photographs to be displayed is ongoing.

b) Roof and guttering

The Clerk reported that a contractor had visited the premises to assess the work required to fix the leaks in the guttering and to remove moss/tree sap from the roof and was awaiting a quote.

10 Clerk's report – IT support arrangements

Committee noted the Clerk's verbal update that a specification had been sent to three IT companies whereby a quote had been requested by the 4 August deadline. The quotes would then be considered by Committee at a meeting on the 15 August.

11 Dates and times of Future Meetings

Tuesday at 7:00pm – 19 September; 21 November 2023; 16 January, 13 February, 19 March, 25 June (6:00pm) 2024.

Committee agreed to hold a meeting at 7:45pm on the 15 August.

**The Chair thanked everybody for attending and their contributions
and adjourned the meeting at 6:30pm**

Meeting duration 30 minutes