



Shaw & Crompton Parish Council

Council Offices, 1 Kershaw Street East, Shaw, Oldham OL2 8AB

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NOTICE OF MEETING

There will be a meeting of the
EVENTS, PROMOTIONS & GRANTS COMMITTEE
to be held in the Matthias Pilling Room, Parish Council offices,
1 Kershaw Street East, Shaw
on

Tuesday 13 June 2023

commencing at 7:00pm

when the business set out in the following agenda will be transacted

Members of the public are welcome to attend for the whole or part of the proceedings.

Committee membership: Councillors Baker, Dunne, M. Hince (Vice-Chair), S. Hince, Navesey (Chair) and Reilly.

Meeting quorum is 3

Date : 7 June 2023

Tony Hilton, CILCA
Clerk/RFO to the Council

Please ensure that your mobile phone is switched to silent
or is switched off completely during the meeting

AGENDA

Welcome and Introductions;

Filming and recording of meeting -

*In line with the Openness of Local Government Bodies Regulations 2014, this meeting may/will be
filmed/recorded by the Parish Council/members of the public*

Item

1 Apologies

To receive and record apologies for absence from the meeting.

2 Declarations of Interest

To receive and record declarations of interest in any contract or matter to be discussed at the meeting

(Note : Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion or vote on the matter and must also leave the meeting for the duration of the matter).

3 Minutes

To consider approving the minutes of the Events, Promotions & Grants Committee Extraordinary meeting held on the 21 March 2023.

Item

4 Public Participation

To invite and listen to matters raised by members of the public in accordance with Standing Orders

- **3 (f)** Unless otherwise directed by the Chair of the meeting, a period not exceeding 15 minutes is set aside to listen to matters raised by members of the public ***in respect of business on the agenda*** and
- **3 (g)** A member of the public shall not speak for more than 5 minutes.

5 Financial report for the period 1 April – 31 May 2023

To approve the attached report for the period in question

6 Committee Terms of Reference/Scheme of Delegation

To review the current Terms of Reference/Scheme of Delegation and agree further action (see attached)

7 Parish Council events

To consider

- (a) organising and/or facilitating events in the current financial year (April 2023 – March 2024) and approving resources to deliver such activities;
- (b) arrangements for forward planning for events in future years, such as, but not limited to, establishing working groups, focus groups and community forums

8 Parish Council website and social media

To review the Parish Council's digital presence and consider further action in relation to the website and social media including but not limited to Facebook, Twitter and Instagram.

9 Promotions and communications

To consider non-digital methods of promotional, communication and marketing material and agree further action

10 Community engagement

To review the attached current Parish Council Community Engagement Policy and agree further action

11 Dates and times of Future Meetings

Tuesday at 7:00pm 11 July, 12 September, 14 November 2023; 23 January, 12 March 2024.

12 Exclusion of the public

To approve the exclusion of the public in accordance with Standing Order 10a xi which states "that in view of the confidential nature of the business about to be transacted, it is advisable in the public

interest that the public be temporarily excluded, and they are instructed to withdraw”.

13 Town Crier

To review remuneration details in relation to the Town Crier and agree further action