



SHAW & CROMPTON TOWN COUNCIL

Council Offices, 1 Kershaw Street East, Shaw, Oldham OL2 8AB
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NOTICE OF MEETING

There will be a meeting of the
EVENTS, GRANTS & AWARDS COMMITTEE

Date/Time : Tuesday 10 September 2024 at 7:00pm
**Venue : The Matthias Pilling Room, Council Offices, 1 Kershaw Street East,
Shaw, Oldham OL2 8AB**

when the business set out in the following agenda will be transacted.

The meeting will be open to the public for the whole or part of the proceedings.

Please turn off/put your phones on silent throughout the duration of the meeting

Dated: 05 September 2024

Tony Hilton CiLCA
Chief Officer/RFO to the Council

Committee membership : Councillors Baker, Dunne, Marc Hince, Sarah Hince, Lee Navesey (Chair), Lisa Navesey (Vice Chair) and Reilly.

Meeting quorum is 3

AGENDA

Welcome and Introductions;
Filming and recording of meeting -
*In line with the Openness of Local Government Bodies Regulations 2014, this meeting may/will be
filmed/recorded by the Parish Council/members of the public.*

Item

1 Apologies

To receive and record apologies for absence from the meeting.

2 Declarations of Interest

To receive and record declarations of interest in any contract or matter to be discussed at the meeting. *(Note : Members are reminded that unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct, they may not participate in any discussion or vote on the matter and must also leave the meeting for the duration of the matter.*

- 3** To approve as a correct record the draft **Minutes** of the Events, Grants & Awards Committee held on 13 August 2024.
- 4 Public Participation**
To invite and listen to matters raised by members of the public in accordance with Standing Orders
- **3 (f)** Unless otherwise directed by the Chair of the meeting, a period not exceeding 15 minutes is set aside to listen to matters raised by members of the public ***in respect of business on the agenda*** and
 - **3 (g)** A member of the public shall not speak for more than 5 minutes
- 5 Financial Report**
To approve the Monthly forecast of Receipts and Payments between the period of 01/04/24 – 31/08/24.
Detailed list of payments.
- 6 Town Council Events**
To receive updates/feedback on the following events and agree further action, to include but not limited to:-
- (i) Lazy Bones Car Boot (15 September)
 - (ii) Peter O'Connor Car Rally (13 October)
 - (iii) Annual Boundary Walk (6 October)
 - (iv) Christmas Market (24 November)
 - (v) December Market tbc (22 December) without Council Gazebos
 - (vi) Wrens Nest Light switch on (7 December at 4:30pm)
- 7 Grants**
To consider a Grant Application from:
- (i) 1st Shaw Scout Group – see attached application
- 8 Market Trader's Welcome Pack and other matters relating to the established market.**
To consider a draft welcome pack to include but not limited to:-
- (i) Terms of Engagement
 - (ii) Market Trader information
 - (iii) Holiday notification form
 - (iv) Communication guide
 - (v) Volunteers
 - (vi) Banners
- 9 Civic Appreciation Award**
To review the attached amended version.
- 10 Dates and times of Future Meetings**
Tuesday **7:00pm** 12 November 2024; 14 January and 11 March 2025.