

SHAW & CROMPTON PARISH COUNCIL
Resources Committee

Minutes of the meeting held
in the Matthias Pilling Room, Parish Council offices,
1 Kershaw Street East, Shaw
on the 15 August 2023.

The meeting started at 7:40pm

Present:

Councillors Dunne, Marc Hince, Sarah Hince, Lee Navesey and Lisa Navesey; the Clerk.

Also in attendance : Four members of the public.

- 1 **Apologies for absence:** Councillor Carrington.
- 2 **Declarations of Interest:** None.
- 3 **Minutes:** Draft minutes of the Resources Committee meeting held on the 25 July 2023 were approved as a correct record and signed by the Chair.
- 4 **Public Participation**
Councillor Beeston asked for an update on photographs and the roll of honour board outside the Matthias Pilling Room and past Chairman's medals.
- 5 **Defibrillator**
Councillor Sarah Hince updated Committee about a site meeting with Scott Woodhead (Sports Physio UK) and the Clerk to inspect the defibrillator in the Parish Council offices.

Councillor Hince and Scott Woodhead were satisfied that the battery was functioning normally, but the pads needed replacing.

Scott agreed to take on the guardianship of the defibrillator once it was installed and fully commissioned which was anticipated to be completed within a few weeks.
- 6 **GMP/PCSO occupancy of the building**
Committee considered a revised occupancy agreement and agreed to defer the signing of the agreement until a meeting had been held with GMP's new Area Inspector to discuss community policing matters.
- 7 **Financial report for the period 1 April – 31 July 2023 and proposed virements**
Committee approved
 - (i) all cost centre reports and the executive summary and
 - (ii) the following virements recommended by the Events, Promotions & Grants Committee

Virement recommendation 1	£
NHS 75 th Anniversary	500
King's Coronation celebrations	2,828
Celebration of Cycling	<u>1,250</u>
	4,578

Approved virement (recommendation 1) of the above budgets to other activities within the 2023/24 Events, Promotions & Grants Committee revenue budget.

Virement recommendation 2	£
Promotional material	1,000
Shaw & Crompton Magazine	<u>1,500</u>
	2,500

Approved virement (recommendation 2) of the above budgets to the Business & Commerce 2023/24 revenue budget.

8 **Equipment loan policy**

Committee reviewed a draft equipment loan policy which was adopted on the basis that Clause 6 Cost of Hire/Loan of Equipment was removed.

9 **Building maintenance and management updates**

Committee noted the following updates:-

a) Wall-mounted pictures / photographs

Consideration as to the nature of pictures / photographs to be displayed is ongoing but it was agreed that the Clerk collect and pay for the photographs currently being framed at the Blue Bell store on Market Street.

b) Roof and guttering

The Clerk reported that a contractor had been engaged to carry out priority works to the roof and guttering including moss removal from the roof and the repairing and re-sealing of the gutters. Accordingly, approval was given by the Chair to the Clerk to spend up to £500 for the works in accordance with Financial Regulation 4.1

c) Internal decorations

Committee agreed to review the internal décor and agreed that Councillor Lee Navesey and the Clerk carry out an internal condition survey in relation to decoration and minor works.

d) Furniture

Councillor Mark Hince commented on the potential long-term investment in furniture and moveable assets and had already enquired about new chairs and fold-down tables and would provide an update at

the next meeting.

10 Dates and times of Future Meetings

Tuesday at 7:00pm – 19 September; 21 November 2023; 16 January, 13 February, 19 March, 25 June (6:00pm) 2024.

11 Exclusion of the public

Committee approved the motion to exclude the public in accordance with Standing Order 10a xi which states “that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw”.

12 Clerk’s report – IT support arrangements

Having reviewed 3 quotes from local IT support companies which due to commercial sensitivity of the information under consideration were anonymised and redacted as appropriate, Committee agreed to award the contract/work to Quote 1.

**The Chair thanked everybody for attending and their contributions
and adjourned the meeting at 6:30pm**

Meeting duration 30 minutes